



Office of Institutional Research and Assessment
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MEMORANDUM

TO: College Registrars
FROM: Ariel Cohen
DATE: October 22, 2010
SUBJECT: Graduation Data File – Fall 2010 Layout

Submission Dates

<u>Term</u>	<u>Submission Date</u>
Summer	October 15
Fall	April 1
Spring	August 1

A student receiving two degrees during a term should be listed twice, once with each degree. Thus, if a student received both BA and MA degrees at June graduation, he or she should be listed once with a BA code and once with an MA code in the file for the Spring collection.

In addition to an introductory memorandum, this document includes a "History of Modifications" on pages 2-4, a "Record Description" on pages 5-9, and "Code Sheets" on pages 10-28.

c: David Crook
Cheryl Littman
Stu Schaffer
James Anastasio
DP Managers
Institutional Research Council

GRADUATION DATA FILE

HISTORY OF MODIFICATIONS

YEAR	LRECL	BLKSIZE	ITEMS
Fall 2009	600	6000	Revised: Item 22.5 NYSED Award Code I = 0203, 0204, 0205, 0708, 0709
Spring 2009	600	6000	Added: Item 33.1 E-mail Userid Item 33.2 E-mail Domain Item 34.1 Race/Ethnicity III <i>Hispanic</i> Item 34.2 Race/Ethnicity III <i>American Indian</i> Item 34.3 Race/Ethnicity III <i>Asian</i> Item 34.4 Race/Ethnicity III <i>Black</i> Item 34.5 Race/Ethnicity III <i>Pacific Islander</i> Item 34.6 Race/Ethnicity III <i>White</i> Item 35 Race/Ethnicity IV Format Conciliation Item 36 Race/Ethnicity V IPEDS Reporting Item 37 CUNY First EMPLID Item 38 CUNY First Diagnoses
Fall 2006	500	6000	Revised: Item 02 College Conferring Degree = 25 Item 08 Residency Status = 10, 11
Fall 2005	500	6000	Revised: Item 02 College Conferring Degree = 23
Fall 2004	500	6000	Revised: Item 22.5 NYSED Award Code I = 538, 0706 0707, 0924, 0925
Fall 2002	500	6000	Dropped: Item 14 Impairment Flag Item 15 Impairment Indicators Added: Item 32.1 Primary Disability Item 32.2 Additional Disability Item 32.3 Additional Disability Item 32.4 Additional Disability Item 32.5 Additional Disability Item 32.6 Additional Disability

SEMESTER	LRECL	BLKSIZE	ITEMS
Summer 1999	500	6000	<p>Revised:</p> <p>Item 05 Student Name = Last First Middle</p> <p>Item 6.1 Street = 40 columns</p> <p>Item 6.4 State or U.S. Territory = ZZ</p> <p>Item 6.5 ZIP+4 = 9 columns</p> <p>Item 08 Residency Status = 2 columns</p> <p>Item 09 SEEK/CD Indicator = 03, 08, 09, 37</p> <p>Item 10 Other Special Programs = 22, 99</p> <p>Item 18 Type of Admission = 01,02,11-27,41-43, 70,74,80,84,86,87, 95-99</p> <p>Item 19 First Semester and Year = YYYYMM</p> <p>Item 20 Date of Graduation = YYYYMMDD</p> <p>Dropped:</p> <p>First-time Student Received This Degree</p> <p>Added:</p> <p>Item 01 Type of Data File</p> <p>Item 03 Semester and Year Degree Conferred</p> <p>Item 04.2 Student ID Number – Prior</p> <p>Item 6.2 2nd Address Line</p> <p>Item 07 Billing Code</p> <p>Item 11 Citizenship Status</p> <p>Item 14 Impairment Flag</p> <p>Item 15 Impairment Indicators</p> <p>Item 17 Date of Birth</p> <p>Item 22.2 Program Title</p> <p>Item 22.7 Program Length</p> <p>Item 24 Registered Program Code III</p> <p>Item 26.1 Cumulative Local Credits Earned</p> <p>Item 26.2 Cumulative Transfer Credits Earned</p> <p>Item 26.3 Cumulative Other Credits Earned</p> <p>Item 26.4 Cumulative Total Credits Earned</p> <p>Item 27 Cumulative Credits Attempted</p> <p>Item 28 Honors Code</p> <p>Item 29 Privacy Flag</p> <p>Item 30 Student Telephone Number</p>

YEAR	LRECL	BLKSIZE	ITEMS
1996-97	147	6321	Added: Item 22.6 Education Flag
1994-95	146	5110	Added: Item 22.4 NYSED Program Code Item 22.5 NYSED Award Code
1993-94	137	4795	Added: Item 25 Cumulative GPA
1988-89	132	4620	Added: Item 08 Residency Status Item 12 Race/Ethnicity
1984-85	129	4515	Added: Item 18 Type of Admission in First Semester Item 19 First Semester and Year
1978-79	123	6150	Revised: Item 22 Registered Program Code I Item 23 Registered Program Code II

GRADUATION DATA FILE

RECORD DESCRIPTION

Shaded Items should be left blank.

All missing or unknown information should be coded as zeroes in numeric (N) fields and as blanks in alphanumeric (A) fields unless indicated otherwise.

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
01	Type of Data File	001-002	A	2	Code Sheets, Page 10
02	College Conferring Degree	003-004	N	2	Code Sheets, Page 10
03	Semester and Year Degree Conferred				
03.1	Year	005-008	N	4	YYYY
03.2	Semester	009-010	N	2	Code Sheets, Page 10
04	Student ID Number				
04.1	Current	011-019	A	9	Code Sheets, Page 11
04.2	Prior	020-028	A	9	Code Sheets, Page 11
05	Student Name				
05.1	Last	029-047	A	19	Left justified
05.2	First	048-061	A	14	Left justified
05.3	Middle	062-075	A	14	Left justified
06	Address				
06.1	Street	076-115	A	40	Left justified
06.2	2 nd Address Line	116-155	A	40	Left justified
06.3	City	156-175	A	20	Left justified
06.4	State or U.S. Territory	176-177	A	2	Code Sheets, Page 11
06.5	Zip+4	178-186	N	9	Code Sheets, Page 11
07	Billing Code	187-189	N	3	Code Sheets, Pages 12-14
08	Residency Status	190-191	N	2	Code Sheets, Page 15
09	SEEK/CD Indicator	192-193	N	2	Code Sheets, Page 15
10	Other Special Programs	194-195	N	2	Code Sheets, Page 16

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
11	Citizenship Status	196-197	N	2	Code Sheets, Page 16
12	Race/Ethnicity I <i>Reported</i>	198-199	N	2	Code Sheets, Page 16
13	Race/Ethnicity II <i>Imputed</i>	200-201	A	2	Leave blank
14	Impairment Flag	202	N	1	Leave blank
15	Impairment Indicators				
15.01	Wheelchair bound	203	N	1	Leave blank
15.02	Blind or legally blind	204	N	1	
15.03	Use braces and crutches	205	N	1	
15.04	Deaf	206	N	1	
15.05	Neurological impairments	207	N	1	
15.06	Speech impairments	208	N	1	
15.07	Cardiac condition	209	N	1	
15.08	Seizures	210	N	1	
15.09	Learning disability	211	N	1	
15.10	Others	212	N	1	
16	Gender	213	A	1	Code Sheets, Page 17
17	Date of Birth	214-221	N	8	YYYYMMDD
18	Type of Admission in First Semester Enrolled	222-223	N	2	Code Sheets, Page 18
19	Semester and Year First Enrolled				
19.1	Year	224-227	N	4	YYYY
19.2	Semester	228-229	N	2	Code Sheets, Page 19
20	Date of Graduation	230-237	N	8	YYYYMMDD

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
21	Degree Conferred	238-244	A	7	Code Sheets, Pages 19-20
22	Registered Program Code I				
22.1	College Program Code	245-248	A	4	Left justified
22.2	Program Title	249-267	A	19	Left justified
22.3	HEGIS Code	268-273	N	6	Numeric – XXXX.XX (two decimal places implied)
22.4	NYSED Program Code	274-278	N	5	Code Sheets, Page 20
22.5	NYSED Award Code	279-282	N	4	Code Sheets, Pages 20-23
22.6	Education Flag	283	A	1	Code Sheets, Page 23
22.7	Program Length	284-286	N	3	Numeric – XXX (no decimal places implied)
23	Registered Program Code II				
23.1	College Program Code	287-290	A	4	Left justified
23.2	Program Title	291-309	A	19	Left justified
23.3	HEGIS Code	310-315	N	6	Numeric – XXXX.XX (two decimal places implied)
23.4	NYSED Program Code	316-320	N	5	Code Sheets, Page 24
23.5	NYSED Award Code	321-324	N	4	Code Sheets, Page 24
23.6	Education Flag	325	A	1	Code Sheets, Page 24
23.7	Program Length	326-328	N	3	Numeric – XXX (no decimal places implied)
24	Registered Program Code III				
24.1	College Program Code	329-332	A	4	Left justified
24.2	Program Title	333-351	A	19	Left justified
24.3	HEGIS Code	352-357	N	6	Numeric – XXXX.XX (two decimal places implied)
24.4	NYSED Program Code	358-362	N	5	Code Sheets, Page 25
24.5	NYSED Award Code	363-366	N	4	Code Sheets, Page 25
24.6	Education Flag	367	A	1	Code Sheets, Page 25
24.7	Program Length	368-370	N	3	Numeric – XXX (no decimal places implied)

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
25	Cumulative Grade Point Average	371-373	N	3	Numeric – X^XX (two decimal places implied)
26	Cumulative Credits Earned				
26.1	Local Credits	374-377	N	4	Numeric – XXX.X (one decimal place implied) Code Sheets, Page 25
26.2	Transfer Credits	378-381	N	4	
26.3	Other Credits	382-385	N	4	
26.4	Total Credits	386-389	N	4	
27	Cumulative Credits Attempted	390-393	N	4	Numeric – XXX.X (one decimal place implied) Code Sheets, Page 26
28	Honors Code	394-395	A	2	
29	Privacy Flag	396	A	1	Code Sheets, Page 26
30	Student Telephone Number	397-406	A	10	
31	OSIS ID Number	407-415	A	9	Code Sheets, Page 26
32	Disabilities				
32.1	Primary Disability	416-417	A	2	Code Sheets, Page 26
32.2	Additional Disability	418-419	A	2	Code Sheets, Page 26
32.3	Additional Disability	420-421	A	2	Code Sheets, Page 26
32.4	Additional Disability	422-423	A	2	Code Sheets, Page 26
32.5	Additional Disability	424-425	A	2	Code Sheets, Page 26
32.6	Additional Disability	426-427	A	2	Code Sheets, Page 26
33	Student E-mail				
33.1	E-mail Userid	428-457	A	30	Code Sheets, Page 27
33.2	E-mail Domain	458-487	A	30	Code Sheets, Page 27
34	Race/Ethnicity III				
34.1	Hispanic	488	A	1	Code Sheets, Page 27
34.2	American Indian or Alaskan Native	489	A	1	Code Sheets, Page 27
34.3	Asian	490	A	1	Code Sheets, Page 27
34.4	Black or African American	491	A	1	Code Sheets, Page 27
34.5	Native Hawaiian or Other Pacific Islander	492	A	1	Code Sheets, Page 27
34.6	White	493	A	1	Code Sheets, Page 27
35	Reserved for Race/Ethnicity IV Conciliation of 1-Question & 2-Question Formats	494-495	A	2	Leave blank
36	Reserved for Race/Ethnicity V IPEDS Reporting Categories	496-497	A	2	Leave blank

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
37	CUNY First EMPLID	498-508	A	11	Left justified
38	CUNY First Diagnoses				
38.1	CUNY First Diagnosis 1	509-514	A	6	Leave blank
38.2	CUNY First Diagnosis 2	515-520	A	6	Leave blank
38.3	CUNY First Diagnosis 3	521-526	A	6	Leave blank
38.4	CUNY First Diagnosis 4	527-532	A	6	Leave blank
38.5	CUNY First Diagnosis 5	533-538	A	6	Leave blank
38.6	CUNY First Diagnosis 6	539-544	A	6	Leave blank
39	Reserved	545-600	A	56	Leave blank

GRADUATION DATA FILE

CODE SHEETS

Shaded Items should be left blank.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
01-02	01	Type of Data File G = Graduation
03-04	02	College Conferring Degree 01 = City 02 = Baruch 03 = Hunter 04 = Lehman 05 = Brooklyn 06 = Queens 07 = Staten Island 08 = Bronx 09 = Queensborough 11 = Kingsborough 12 = Borough of Manhattan 13 = New York City Technical 14 = Hostos 15 = York 16 = John Jay 18 = LaGuardia 19 = Medgar Evers 21 = Graduate School and University Center 22 = Law School 23 = School of Professional Studies 25 = School of Journalism
	03	Semester and Year Degree Conferred
05-08	03.1	Year Degree Was Conferred Coded YYYY.
09-10	03.2	Semester Degree Was Conferred 02 = Spring 06 = Summer 09 = Fall 12 = Winter

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	04	Student ID Number In most cases this will be social security number; otherwise use UAPC-assigned number or unique and consistent numeric college-assigned number.
11-19	04.1	Current ID Number Identification number used by student during current semester.
20-28	04.2	Prior ID Number Identification number used by student when first admitted to your college, if different from Current ID Number in Item 4.1 above. Otherwise, leave blank.
	05	Student Name
29-47	05.1	Last Name Left justified.
48-61	05.2	First Name Left justified.
62-75	05.3	Middle Name Left justified.
	06	Address
076-115	06.1	Street Left justified.
116-155	06.2	2nd Address Line Left justified.
156-175	06.3	City Left justified.
176-177	06.4	State or U.S. Territory ZZ = Foreign Address
178-186	06.5	Zip+4

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	Billing Code
		001 = Albany
		002 = Allegheny
		003 = Broome
		004 = Cattaraugus
		005 = Cayuga
		006 = Chautauqua
		007 = Chemung
		008 = Chenango
		009 = Clinton
		010 = Columbia
		011 = Cortland
		012 = Delaware
		013 = Dutchess
		014 = Erie
		015 = Essex
		016 = Franklin
		017 = Fulton
		018 = Genesee
		019 = Greene
		020 = Hamilton
		021 = Herkimer
		022 = Jefferson
		023 = Lewis
		024 = Livingston
		025 = Madison
		026 = Monroe
		027 = Montgomery
		028 = Nassau
		040 = Niagara
		041 = Oneida
		042 = Onondaga
		043 = Ontario
		044 = Orange
		045 = Orleans
		046 = Oswego
		047 = Ostego
		048 = Putnam
		049 = Rensselaer
		050 = Rockland
		051 = St. Lawrence
		052 = Saratoga
		053 = Schenectady
		054 = Schoharie
		055 = Schuyler
		056 = Seneca
		057 = Steuben

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	Billing Code (<i>continued</i>)
		058 = Suffolk
		059 = Sullivan
		060 = Tioga
		061 = Tompkins
		062 = Ulster
		063 = Warren
		064 = Washington
		065 = Wayne
		066 = Westchester
		067 = Wyoming
		068 = Yates
		099 = City Unknown – Questionable
		100 = State Unknown
		101 = State Unknown – Questionable
		102 = State Unknown – Non-resident
		110 = Alabama
		111 = Alaska
		112 = Arizona
		113 = Arkansas
		114 = California
		115 = Colorado
		116 = Connecticut
		117 = Delaware
		118 = Washington, D.C.
		119 = Florida
		120 = Georgia
		121 = Hawaii
		122 = Idaho
		123 = Illinois
		124 = Indiana
		125 = Iowa
		126 = Kansas
		127 = Kentucky
		128 = Louisiana
		129 = Maine
		130 = Maryland
		131 = Massachusetts
		132 = Michigan
		133 = Minnesota
		134 = Mississippi
		135 = Missouri
		136 = Montana
		137 = Nebraska
		138 = Nevada
		139 = New Hampshire
		140 = New Jersey

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	Billing Code (<i>continued</i>)
		141 = New Mexico
		142 = New York
		143 = North Carolina
		144 = North Dakota
		145 = Ohio
		146 = Oklahoma
		147 = Oregon
		148 = Pennsylvania
		149 = Rhode Island
		150 = South Carolina
		151 = South Dakota
		152 = Tennessee
		153 = Texas
		154 = Utah
		155 = Vermont
		156 = Virginia
		157 = Washington
		158 = West Virginia
		159 = Wisconsin
		160 = Wyoming
		161 = New State code
		162 = Canal Zone
		163 = Guam
		164 = Puerto Rico
		165 = Other U.S. Territory
		166 = Foreign Country
		167 = Foreign Country – Temporary Visa
		168 = Foreign Country – Undocumented
		169 = Residence Change Pending
		170 = Foreign Country – Federal Aid Only
		171 = Foreign – Resident Tuition
		900 = County Unknown
		901 = Staff or Child of Staff
		931 = Manhattan
		932 = Bronx
		933 = Brooklyn
		934 = Queens
		935 = Richmond

<i>Columns</i>	<i>Item</i>	<i>Description</i>
190-191	08	<p>Residency Status Code with appropriate value to reflect whether a student pays the resident or the nonresident tuition rate and whether a student meets residency requirements for TAP eligibility.</p> <p>01 = New York City Resident for at least one year who pays resident tuition and is eligible for TAP.</p> <p>02 = New York State (but not NY City) Resident for at least one year who pays resident tuition and is eligible for TAP.</p> <p>03 = USA (other than New York State) Resident who pays non-resident tuition and is not eligible for TAP.</p> <p>04 = US Territory (but not States) Resident who pays non-resident tuition and is not eligible for TAP.</p> <p>05 = Foreign Resident who pays non-resident tuition and is not eligible for TAP. (Include any foreign student who has not lived in NY for one year and/or has not been a permanent resident (green card holder) or applied for permanent residency at least one year prior to the start of the semester.)</p> <p>06 = New York City Resident for at least one year who qualifies for the resident tuition rate, but does not technically satisfy the residency requirement for TAP.</p> <p>07 = New York State (but not NY City) Resident for at least one year who qualifies for the resident tuition rate, but does not technically satisfy the residency requirement for TAP.</p> <p>08 = Foreign Resident who pays resident tuition and is not eligible for TAP. (For example, United Nations Personnel, Temporary Resident, Permanent Residency Pending, or Refugee Pending).</p> <p>09 = New York State (but not NY City) Resident for at least one year who pays non-resident tuition, but is eligible for TAP.</p> <p>10 = USA (other than New York State) Resident who pays resident tuition, but is not eligible for TAP.</p> <p>11 = US Territory (but not States) Resident who pays resident tuition, but is not eligible for TAP.</p>
192-193	09	<p>SEEK/CD Indicator</p> <p>03 = CD Bilingual</p> <p>08 = CD Prong I</p> <p>09 = CD Prong II</p> <p>37 = SEEK</p> <p>00 = All other students</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
194-195	10	Other Special Programs SEEK/CD students should be coded in Item 9 above. 22 = Police Science Program in Puerto Rico 31 = CUNY Honors College 41 = Teacher Academy 42 = Teacher Academy and CUNY Honors College 43 = Teacher Academy (campus-funded) 44 = Teacher Academy (campus-funded) and CUNY Honors College 61 = Online Baccalaureate 70 = Accelerated Study in Associate Programs (ASAP) 99 = Other Special Program 00 = All other students
196-197	11	Citizenship Status 00 = Unknown/Missing 01 = United States 02 = Permanent Resident 03 = Student Visa Holder 04 = Temporary Visa Holder 05 = Asylum Granted 06 = Refugee Granted 07 = Parole Granted 08 = Asylum, Refugee, or Parole Granted 99 = Undocumented
198-199	12	Race/Ethnicity I Reported 00 = Missing/Unknown 01 = White, non-Hispanic 02 = Black, non-Hispanic 03 = Puerto Rican 04 = Hispanic, other 05 = Asian or Pacific Islander 06 = American Indian or Native Alaskan 07 = Other 08 = Not asked 09 = Chose not to answer 10 = Asked, but did not answer
200-201	13	Race/Ethnicity II Imputed Leave blank.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
202	14	Impairment Flag Should be coded "Yes" if student has a health problem or disability that may require special accommodations to enable him to pursue his course of study successfully. The nature of the impairment(s) should be indicated in Item 15 below. 0 = Missing/Unknown 1 = Yes 2 = No 3 = Not asked 4 = Chose not to answer 5 = Asked, but did not answer
	15	Impairment Indicators If Item 14 above is coded "Yes", code a "1" in the appropriate column for each impairment that applies. Code a "2" in those columns that do not apply. 0 = Missing/Unknown 1 = Applies 2 = Does not apply
203	15.01	Wheelchair bound
204	15.02	Blind or legally blind
205	15.03	Use braces and crutches
206	15.04	Deaf or severe hearing loss
207	15.05	Neurological impairments (polio, cerebral palsy, stroke, etc.)
208	15.06	Speech impairments
209	15.07	Cardiac condition
210	15.08	Seizures (epilepsy, etc.)
211	15.09	Learning disability
212	15.10	Others
213	16	Gender M = Male F = Female
214-221	17	Date of Birth YYYYMMDD. Leave blank if unknown.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
222-223	18	Type of Admission in First Semester Enrolled
	01 =	First-time Matriculated Freshman Admission
	02 =	Prelude to Success First-time Freshman
		Undergraduate Advanced Standing Transfer Admission
	11 =	From CUNY community college (CC) with degree
	12 =	From CUNY CC without degree
	13 =	From SUNY CC with degree
	14 =	From SUNY CC without degree
	15 =	From New York State private CC with degree
	16 =	From New York State private CC without degree
	17 =	From outside New York State public CC with degree
	18 =	From outside New York State public CC without degree
	19 =	From outside New York State private CC with degree
	20 =	From outside New York State private CC without degree
	21 =	From CUNY senior college (SC)
	22 =	From SUNY SC
	23 =	From New York State private SC
	24 =	From outside New York State public SC
	25 =	From outside New York State private SC
	26 =	From other sources (includes federal institutions, Regents external degree, college proficiency exam, etc.)
	27 =	From unknown sources (includes those from unaccredited, proprietary, foreign and unknown schools)
		Upper/Lower Division Transfer
	41 =	Associate to Baccalaureate with degree
	42 =	Associate to Baccalaureate without degree
	43 =	Baccalaureate to Associate
	70 =	Undergraduate Internal Transfer
	80 =	First-time Graduate Student Admission
	84 =	Graduate Internal Transfer
	87 =	Graduate Advanced Standing Transfer Admission
	97 =	First-time Nondegree Student (Undergraduate or Graduate)

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	19	Semester and Year First Enrolled
224-227	19.1	Year First Semester Enrolled Began Coded YYYY.
228-229	19.2	First Semester Enrolled 02 = Spring 06 = Summer 09 = Fall 12 = Winter
230-237	20	Date of Graduation YYYYMMDD.
238-244	21	Degree Conferred Left justified.
		CERT = Certificate
		AA = Associate in Arts
		AS = Associate in Science
		AAS = Associate in Applied Science
		BA = Bachelor of Arts
		B ARCH (BAR) = Bachelor of Architecture (5-year program)
		BBA = Bachelor of Business Administration
		BE = Bachelor of Engineering
		BFA = Bachelor of Fine Arts
		BS = Bachelor of Science
		BS ED = Bachelor of Science in Education
		BS NURS (BSN) = Bachelor of Science in Nursing
		B TECH (BT) = Bachelor of Technology
		MUS B (BM) = Bachelor of Music
		MA = Master of Arts
		MAT = Master of Arts in Teaching
		MBA = Master of Business Administration
		ME = Master of Engineering
		MFA = Master of Fine Arts
		MHA = Master of Health Administration
		MLS = Master of Library Science
		MM = Master of Music
		MPA = Master of Public Administration
		MPH = Master of Public Health
		MPS = Master of Professional Studies
		MPT = Master of Physical Therapy
		MS = Master of Science
		MSED = Master of Science in Education
		MSW = Master of Social Work

<i>Columns</i>	<i>Item</i>	<i>Description</i>
238-244	21	Degree Conferred (<i>continued</i>) MUP = Master of Urban Planning JD = Doctor of Law ADV CRT (AD) = Advanced Certificate M PHIL (MPHI) = Master of Philosophy PHD = Doctor of Philosophy AU D = Doctor of Audiology DMA = Doctor of Musical Arts DNS = Doctor of Nursing Science DPT = Doctor of Physical Therapy DSW = Doctor of Social Welfare
	22	Registered Program Code I Report only those programs which are registered with the State Education Department as degree/certificate granting programs.
245-248	22.1	College Program Code I Left justified.
249-267	22.2	Program Title I Left justified.
268-273	22.3	HEGIS Code I Numeric – XXXX.XX (two decimal places implied). If the HEGIS code is only four digits, code the decimal places with zeros.
274-278	22.4	NYSED Program Code I Five-digit code appearing in the NYSED Inventory of Registered Programs.
279-282	22.5	NYSED Award Code I Four-digit code from NYSED Table of Award codes. 0101 = NC CERT Noncredit Certificate 0102 = NC DIPL Noncredit Diploma <div style="background-color: #e0e0e0; padding: 5px;"> (obsolete) 0201 = CERT Certificate (obsolete) 0202 = DIPL Diploma 0203 = CERT1 Certificate with less than 30 credits 0204 = CERT2 Certificate with at least 30 but less than 60 credits 0205 = CERT4 Certificate with 60 to 120 credits </div>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
279-282	22.5	NYSED Award Code I <i>(continued)</i>
		0301 = AA Associate in Arts
		0302 = AS Associate in Science
		0303 = AAS Associate in Applied Science
		0304 = AOS Associate in Occupational Studies
		0401 = BA Bachelor of Arts
		0402 = AB Bachelor of Arts
		0403 = BS Bachelor of Science
		0404 = BPS Bachelor of Professional Studies
		0405 = B TECH Bachelor of Technology
		0406 = BHL Bachelor of Hebrew Literature
		0407 = BSED Bachelor of Science in Education
		0408 = BS MEDT Bachelor of Science in Medical Technology
		0409 = BS NURS Bachelor of Science in Nursing
		0410 = BS PHAR Bachelor of Science in Pharmacy
		0411 = B ARCH Bachelor of Architecture
		0412 = BBA Bachelor of Business Administration
		0413 = BE Bachelor of Engineering
		0414 = BFA Bachelor of Fine Arts
		0415 = BID Bachelor of Industrial Design
		0416 = BLA Bachelor of Landscape Architecture
		0417 = BLS Bachelor of Library Science
		0418 = MUS B Bachelor of Music
		0419 = SMB Bachelor of Sacred Music
		0420 = B PLAN Bachelor of Planning
		0421 = BRE Bachelor of Religious Education
		0422 = STB Bachelor of Sacred Theology
		0423 = BTH Bachelor of Theology
		0501 = MA Master of Arts
		0502 = AM Master of Arts
		0503 = MS Master of Science
		0504 = MPS Master of Professional Studies
		0505 = M ARCH Master of Architecture
		0506 = MBA Master of Business Administration
		0507 = MAT Master of Arts in Teaching
		0508 = MST Master of Science for Teachers
		0509 = MSED Master of Science in Education
		0510 = EDM Master of Education
		0511 = ME Master of Engineering
		0512 = MFA Master of Fine Arts
		0513 = MID Master of Industrial Design
		0514 = MF Master of Forestry
		0515 = MILR Master of Industrial and Labor Relations
		0516 = MIA Master of International Affairs
		0517 = MLA Master of Landscape Architecture
		0518 = MCJ Master of Comparative Jurisprudence
		0519 = MCL Master of Comparative Law
		0520 = LLM Master of Laws

<i>Columns</i>	<i>Item</i>	<i>Description</i>
279-282	22.5	<p>NYSED Award Code I (<i>continued</i>)</p> <p>0521 = MLS Master of Library Science</p> <p>0522 = MM Master of Music</p> <p>0523 = SMM Master of Sacred Music</p> <p>0524 = MFS Master of Food Science</p> <p>0525 = MNS Master of Nutritional Science</p> <p>0526 = MSPHAR Master of Science in Pharmacy</p> <p>0527 = MRP Master of Regional Planning</p> <p>0528 = MUP Master of Urban Planning</p> <p>0529 = MPA Master of Public Administration</p> <p>0530 = MPH Master of Public Health</p> <p>0531 = MHL Master of Hebrew Literature</p> <p>0532 = MRE Master of Religious Education</p> <p>0533 = MS SC Master of Social Science</p> <p>0534 = MSW Master of Social Work</p> <p>0535 = STM Master of Sacred Theology</p> <p>0536 = M TH Master of Theology</p> <p>0537 = MPT Master of Physical Therapy</p> <p>0538 = MHA Master of Health Administration</p> <p>0601 = DDS Doctor of Dental Surgery</p> <p>0602 = LLB Bachelor of Law</p> <p>0603 = JD Doctor of Law</p> <p>0604 = MD Doctor of Medicine</p> <p>0605 = OD Doctor of Optometry</p> <p>0606 = DO Doctor of Osteopathy</p> <p>0607 = PHAR D Doctor of Pharmacy</p> <p>0608 = DPM Doctor of Podiatric Medicine</p> <p>0609 = BD Bachelor of Divinity</p> <p>0610 = M DIV Master of Divinity</p> <p>0611 = DVM Doctor of Veterinary Medicine</p> <p>0612 = DC Doctor of Chiropractic</p> <p>(obsolete) 0701 = ADV CRT Advanced Certificate</p> <p>(obsolete) 0702 = ADV DPL Advanced Diploma</p> <p>0703 = CE Chemical Engineer</p> <p>0704 = EE Electrical Engineer</p> <p>0705 = IE Industrial Engineer</p> <p>0706 = AC PB Advanced Certificate (post-Bachelor's)</p> <p>0707 = AC PM Advanced Certificate (post-Master's)</p> <p>0708 = AD PB Advanced Diploma (post-Bachelor's)</p> <p>0709 = AD PM Advanced Diploma (post-Master's)</p> <p>0801 = M PHIL Master of Philosophy</p> <p>0901 = PHD Doctor of Philosophy</p> <p>0902 = DA Doctor of Arts</p> <p>0903 = DPS Doctor of Professional Studies</p> <p>0904 = EDD Doctor of Education</p> <p>0905 = D ENG Doctor of Engineering</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
279-282	22.5	<p>NYSED Award Code I <i>(continued)</i></p> <p>0906 = ENGSCD Doctor of Engineering Science</p> <p>0907 = JSD Doctor of the Science of Law</p> <p>0908 = SJD Doctor of Juridicial Science</p> <p>0909 = LSD Doctor of Library Science</p> <p>0910 = MEDSCD Doctor of Medical Science</p> <p>0911 = DMA Doctor of Musical Arts</p> <p>0912 = SMD Doctor of Sacred Music</p> <p>0913 = DNS Doctor of Nursing Science</p> <p>0914 = DPA Doctor of Public Administration</p> <p>0915 = DPH Doctor of Public Health</p> <p>0916 = DHL Doctor of Hebrew Literature</p> <p>0917 = DRE Doctor of Religious Education</p> <p>0918 = DS SC Doctor of Social Science</p> <p>0919 = DSW Doctor of Social Welfare</p> <p>0920 = D MIN Doctor of Ministry</p> <p>0921 = D TH Doctor of Theology</p> <p>0922 = DSC VM Doctor of Science in Veterinary Medicine</p> <p>0923 = PSY D Doctor of Psychology</p> <p>0924 = AU D Doctor of Audiology</p> <p>0925 = DPT Doctor of Physical Therapy</p>
283	22.6	<p>Education Flag I</p> <p>Code with the appropriate flag those programs of study which the NYSED Inventory of Registered Programs identifies as leading to certification in education, otherwise leave blank. If an academic program (e.g., biology or English) is registered with teacher certification as an option, there should be different curriculum codes (Item 21.1 above) for the education track (coded with a flag) and the non-education track (coded with a blank).</p> <p>1 = Program in which student is enrolled leads solely to elementary teacher certification.</p> <p>2 = Program in which student is enrolled leads solely to secondary teacher certification.</p> <p>3 = Program in which student is enrolled leads to all other categories of certifications or combinations of certifications [reading; special education K-12; special subjects K-12 (art, dance, health, home economics, music, physical education, recreation, speech, technology); media; guidance and counseling; administration; occupational subjects; either elementary or secondary; both elementary and secondary].</p>
284-286	22.7	<p>Program Length I</p> <p>Code the number of credits required to complete the degree to which this program leads.</p> <p>Numeric – XXX (no decimal places implied).</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	23	Registered Program Code II Same as Item 22 above for students with two majors.
287-290	23.1	College Program Code II Same as Item 22.1 above for students with two majors, otherwise leave blank.
291-309	23.2	Program Title II Same as Item 22.2 above for students with two majors, otherwise leave blank.
310-315	23.3	HEGIS Code II Same as Item 22.3 above for students with two majors, otherwise code with zeroes.
316-320	23.4	NYSED Program Code II Same as Item 22.4 above for students with two majors, otherwise code with zeroes.
321-324	23.5	NYSED Award Code II Same as Item 22.5 above for students with two majors, otherwise code with zeroes.
325	23.6	Education Flag II Same as Item 22.6 above for students with two majors, otherwise leave blank.
326-328	23.7	Program Length II Same as Item 22.7 above for students with two majors, otherwise code with zeroes.
	23	Registered Program Code III Same as Item 22 above for students with three majors.
329-332	24.1	College Program Code III Same as Item 22.1 above for students with three majors, otherwise leave blank.
333-351	24.2	Program Title III Same as Item 22.2 above for students with three majors, otherwise leave blank.
352-357	24.3	HEGIS Code III Same as Item 22.3 above for students with three majors, otherwise code with zeroes.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
358-362	24.4	NYSED Program Code III Same as Item 22.4 above for students with three majors, otherwise code with zeroes.
363-366	24.5	NYSED Award Code III Same as Item 22.5 above for students with three majors, otherwise code with zeroes.
367	24.6	Education Flag III Same as Item 22.6 above for students with three majors, otherwise leave blank.
368-370	24.7	Program Length III Same as Item 21.7 above for students with three majors, otherwise code with zeroes.
371-373	25	Cumulative Grade Point Average Numeric – X.XX (two decimal places implied).
	26	Cumulative Credits Earned Do not include remedial hours or equated credits.
374-377	26.1	Local Credits Include credits earned at your institution. Numeric – XXX.X (one decimal place implied).
378-381	26.2	Transfer Credits Include credits earned at other institutions and accepted as transfer credits. Numeric – XXX.X (one decimal place implied).
382-385	26.3	Other Credits Include credits granted for life experience, advanced placement examinations, etc. Numeric – XXX.X (one decimal place implied).
386-389	26.4	Total Credits Include total credits earned (Local+Transfer+Other). Numeric – XXX.X (one decimal place implied).

<i>Columns</i>	<i>Item</i>	<i>Description</i>
390-393	27	Cumulative Credits Attempted Numeric – XXX.X (one decimal place implied).
394-395	28	Honors Code
396	29	Privacy Flag N = No, student did not request that his or her information be withheld. Y = Yes, student did request that his or her information not be released.
397-406	30	Student Telephone Number Leave blank if unknown.
407-415	31	OSIS ID Number
416-417	32.1	Primary Disability
418-419	32.2	Additional Disability
420-421	32.3	Additional Disability
422-423	32.4	Additional Disability
424-425	32.5	Additional Disability
426-427	32.6	Additional Disability
		01 = Wheelchair user
		02 = Other assistive devices (braces, crutches, etc.)
		03 = Other orthopedic (no assistive devices)
		04 = Total blind
		05 = Legally blind
		06 = Visually impaired
		07 = Deaf
		08 = Hard of Hearing
		09 = Neurological impairments
		10 = Speech impairments
		11 = Learning disability
		12 = Psychological disability
		13 = Traumatic brain injury
		14 = Substance abuse
		15 = Hand dysfunction
		99 = All other disability categories

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	33	Student E-mail Addresses
428-457	33.1	E-mail Userid (e.g., John.Smith)
458-487	33.2	E-mail Domain (e.g., mail.cuny.edu)
	34	Race/Ethnicity III
488	34.1	Hispanic '1' = Yes '2' = No Leave blank if unknown
489	34.2	American Indian or Alaskan Native
490	34.3	Asian
491	34.4	Black or African American
492	34.5	Native Hawaiian or Other Pacific Islander
493	34.6	White '1' = Yes Leave blank if no or unknown
494-495	35	Race/Ethnicity IV Conciliation of 1-Question & 2-Question Formats Leave blank. 00 = Unknown 01 = White 02 = Black 04 = Hispanic 05 = Asian or Pacific Islander 06 = American Indian or Native Alaskan
496-497	36	Race/Ethnicity V IPEDS Reporting Categories Leave blank. 01 = Nonresident alien 07 = Race and ethnicity unknown 08 = Hispanic/Latino 09 = American Indian or Alaskan Native 10 = Asian 11 = Black or African American 12 = Native Hawaiian or Other Pacific Islander 13 = White 14 = Two or more races
498-508	37	CUNY First EMPLID Left justified.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	38	CUNY First Diagnoses Leave blank
509-514	38.1	CUNY First Diagnosis 1
515-520	38.2	CUNY First Diagnosis 2
521-526	38.3	CUNY First Diagnosis 3
527-532	38.4	CUNY First Diagnosis 4
533-538	38.5	CUNY First Diagnosis 5
539-544	38.6	CUNY First Diagnosis 6 'CMMDWC' = Wheelchair user 'CMMDOD' = Other assistive devices (braces, crutches, etc.) 'CMMDND' = Other orthopedic (no assistive devices) 'CBLNDT' = Total blind 'CBLNDL' = Legally blind 'CPSGHT' = Visually impaired 'CSDEAF' = Deaf 'CHHEAR' = Hard of Hearing 'CNEURO' = Neurological impairments 'CSRDIS' = Speech impairments 'CLRDSO' = Learning disability 'CPSDIS' = Psychological disability 'CTBINJ' = Traumatic brain injury 'CSUBST' = Substance abuse 'CCARPE' = Hand dysfunction 'COTHER' = Other disability
545-600	39	Reserved Leave blank.