



Institutional Research Council
555 West 57th Street (BMW Building)
1240 Conference Room (12th floor)
10:00am-12pm

IRC Minutes
Friday, March 30, 2018

1. Announcements and Updates

- a) **PMP UPDATE:** There will be no required reporting for the PMP, but a data book with context variables will be published around July. Right now, OIRA is slightly behind, but has about 80 metrics they are considering and awaiting approval. The draft will be shared with Vita next week and will then be shared with the council. Until a new chancellor is in place, it's not clear what will happen with the PMP.
- b) **OIRA is looking to purchase interactive visualization software.** Debating between Tableau and Shiny R and other options. Purchasing software seems to be difficult on many campuses.
- c) **SURVEYS:**
 - **Climate survey.** An overall rate of 16.6% for CUNY. Two years ago, the survey was anonymous. This time the survey was not anonymous, but confidential. This did not seem to hamper the response rate. This is a rate that includes everyone who touched the survey, not just those who completed it. The completed responses would make this about a 12% response rate. The survey went to the students "preferred" email rather than to the campus email only. Because it's confidential, it's possible to do weighting of the responses to match the overall population. The yield with just ½ the population surveyed is similar to what was achieved last year with the full population. In the earlier survey, many responses needed to be discarded because it was not possible to determine which college the student attended.
 - **SES survey:** This is still running with the other ½ of the population. Right now, the overall response rate was 16%. OIRA will be notifying the council on the college-level survey response rates. There will be a follow up survey for a subset of students in the climate survey. This survey is being handled by another central office. It's another student experience survey. The office involved contracted with an outside organization. The survey name is still the student experience survey, so to avoid confusion, the climate survey list is being used.
 - The group discussed over-surveying, methods to notify students, etc.

- d) **IPEDS: HR & Financial Data.** HR Data is now available through Tumbleweed, and Financial Data is loaded, but not yet cleaned. IR should review the data. Finance data contact at Central is Ariana Lau. HR data was frozen November 17, 2017.
- e) **IRC Chair nominations:** A new chair should be nominated for next academic year. A survey is going out for nominations and to identify priorities.
- f) **Joint IR/Assessment Councils retreat.** There is not much new information.

2. Discussion:

- a) **Data Governance** – a very short survey is going out about data governance. The goal is to have a committee. Questions include: who should see what data. The Data Cookbook product was discussed.
- b) **Middle States:** The development of the Middle States Council. Recommendation that we have liaisons and updates on the other Councils at each council meeting.

AIU – new requirement replacing Institutional Profile. Cheryl Littman has information about the new format. The vast amount of information they need they will take from IPEDS. The shift is that Middle States will want to look at trends over time.

- c) **English and Math proficiency data.** There have been a number of data problems in determining who is college-ready and who is not. It's also hard to figure out how to complete our indicators about college readiness and exit from remediation.
- d) **Staff training needs:** OIRA is looking for feedback on the IPEDS data. For Tableau, the colleges may have more experience in this than Central.

3. Presentation

Transfer Student Dashboard - Queens College has a Tableau server on campus. A license is needed for each person who uses it.

The transfer data starts with Cohort Facts. For transfer cohort, the data track each student's last enrollment before that in another CUNY. Another methodological choice would be to pick the other college where the student has earned the most credits, but this version uses the last college before coming to Queens College.

As a standard, Queens is using a Tableau cover page for every workbook, that explains what is being shown. The format has been used as a starting point for group discussion on how to deal with specific issues.

Next Council Meeting:

Friday, April 27th, 2018