

Institutional Research Council**555 West 57th Street (BMW Building) 1240 Conference Room (12th floor)****10:00am-12pm****IRC Minutes****Friday, December 16, 2016****1. Announcements & Updates**

NYSED. Will accept files from Central on our behalf. We can log in and check our data, but we don't have to upload the data at the college. Zun is sending an email to all.

Chancellor wants us to come up with a standard set of peer colleges with which to compare CUNY schools. The exercise is to compare full and part time staff and faculty salaries. Several colleges have lists they use. Colin will follow up with us after the meeting to get our lists.

IR Assessment Joint Retreat: potential dates are June 9 and June 23, at BMCC.

Potential themes: New Vision for IR and Assessment? Effectiveness and Efficiency? Jennifer Kobrin will email the assessment council. E-mail Betsy Hansel bhansel@bmcc.cuny.edu to volunteer. Tara Mastorilli CSI to volunteer.

- Request for 5 minutes of Fame activity

2. Data Sharing Policies

Jennifer Kobrin: IR Practices at the Grad Center. They are trying to get more visibility for their data and looking for policies about what kind of data should be made public and what data should stay in-house. The scope is for both aggregate reports and unit-level data. Jennifer is trying to determine which data is public and which is private. Jennifer will share her categories.

Proposed policy:

- Program level outcome data for admission, performance, and student experience surveys.
- What about reports that may not contribute to the college image? (Dismissal report)
- Bronx has internal website that require a login. (a portal for the community)
- Decisions based on the risk of releasing data.
- Agreement on who will be the lead.
- Data needs meetings to help plan reporting. Finding out what types of projects they are working on.
- Level of risk by audience.

OIRA central has a list of criteria about sharing unit level data with external audiences. Colin will share this with the Council.

3. IR's Role in Grant Evaluations

Elisa Hertz at Gutman. Considering policies or practices regarding the role of IR in Grants. Does IR help with designing the grant proposal and/or the evaluation of the grant? The costs in producing data is part of the overhead. This should be included in grants as part of the overhead.

Do we have policies? Yes, it's part of our job but we can provide guidelines. Try to be at the planning table as soon as possible. Can we make sure that the services are included in the grant.

4. Workshare: Enrollment Dashboard, Heidi Baez (School for Professional Studies)

Heidi is presenting Excel Powerview, which comes with Office 2013 as an add-on that has to be enabled. Prior to 2013 Excel, this was an add-on. This is an Excel related dashboard that is stored on the shared drive. People are directed to it via a shortcut pulled to their desktop. She also produced a screencast video explaining to people how to use it when they open it for the first time. Power Pivot is working behind the scenes, and the individual data is underneath in a hidden and structure-protected worksheet. This provides an overview, but may not answer all questions the person has.

5. Presentation: High Impact Practices (HIP) (Queensboro). Victor Fichera and Elisabeth Lachner.

This presentation focuses on academic service learning. They found some misalignment between the general education student learning outcomes, such as critical thinking, and the expectations of faculty about what they are trying to accomplish with the HIP. Rather than SLOs, they instead look at engagement and persistence. No self-selection because students don't know that they were in a high-impact class.

The surveys were used to determine if the Writing Intensive courses needed renewal since it has been going for a while without maintenance. The survey showed little difference between WI courses and non-HIP courses. So they are looking to improve the Writing Intensive again.

Propensity score matching was used to compare HIP and non-HIP groups, where only non-writing intensive courses were included.

Next Council Meeting:

Friday, January 27th, 2017