



Office of Institutional Research and Assessment  
555 West 57th Street, Suite 1240, New York, NY 10019  
(212) 541-0301 Fax: (212) 541-0392

## **MEMORANDUM**

TO: Council of Registrars  
FROM: Ariel Cohen  
DATE: October 21, 2010  
SUBJECT: Show-Registration and Performance Data Files – Fall 2010 Layout

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### **Recent Changes**

Beginning with the Fall 2010 submission, Class Standing/Tuition Level (Item 11) should be calculated based on the completed credit ranges described on page 29 in order to be consistent with the definitions in the "Coding of Undergraduate Academic Levels Effective Fall 2010" memorandum issued by University Registrar Annamarie Bianco on May 25, 2010.

In addition to an introductory memorandum, this document includes a "History of Modifications" on pages 5-11, a "Record Description" on pages 12-21, and "Code Sheets" on pages 22-73.

### **Submission Dates**

For Show-Registration files, the Cutoff date (or Form-A date) should be determined by the 20% rule and is established for the fall and spring semesters in the University Calendar. The official submission date for fall or spring is 14 calendar days after the cutoff date for the senior colleges and 21 days after the cutoff date for community colleges (to allow for collection of Class Commencement of Attendance – COA – rosters).

All summer Show-Registration files are due on August 1<sup>st</sup> and all winter Show-Registration files are due on February 1<sup>st</sup>.

All Performance files are due 75 days after the last day of classes.

**Notes for the Show-Registration Data File**

- (a) As of Fall 2009, in order to make the reporting methodology used for the Community College State Aid Claim consistent with federal R2T4 practices, the attendance criteria for community colleges outlined in the “Enrollment Reports / Documentation” memorandum issued by Barry Kaufman on January 19, 1981, have been superseded by the Verification of Student Enrollment Policy described in the “Implementation Guidelines Effective Fall 2009” memorandum issued by University Registrar Annamarie Bianco on July 1, 2009.

In accordance with the uniform guidelines and procedures approved by the University Board of Trustees on June 22, 2009, community college registrars will no longer be required to collect daily attendance rosters from instructors for the first five weeks of classes. Instead, Class Commencement of Attendance (COA) rosters should be distributed to the faculty after the program adjustment period (i.e., first 20% of the term or 21 days for a 15-week semester). Instructors are required to indicate either affirmatively that each student has attended or otherwise participated in the course or negatively that each student has not attended any classes since the beginning of the term. Any student for whom attendance has not been established must be assigned the administrative withdrawal grade of WN.

Consistent with past enrollment reporting practices, course with WN grades will not be included by Institutional Research in FTE calculations for the community colleges, and any student having WN grades in all of his or her courses will not be included in the headcount for the community colleges. For practical purposes, therefore, all courses with WN grades (and only courses with WN grades) should be coded with X-flags (Item 55.13) in the Show-Registration file submitted by the community colleges. As in the past, any student at a community college with all X-flagged (i.e., all WN grades) should be coded with an ‘X’ in the Special Indicator (Item 14). Headcount and FTE enrollment for the senior colleges will remain unaffected by the presence of WN grades.

For a community college student with X-flagged courses, the Full-time/Part-time Status Indicator (Item 10) should be based on the tuition rate *charged* to the student, and should *not* be based on the total of credits and hours after these have been adjusted for the attendance requirement.

- (b) As of Spring 2009, six new fields were added to accommodate the changes in the way Race/Ethnicity data are collected on the undergraduate admission applications (Items 88.1-88.6). Race/Ethnicity data previously collected for continuing students should still be reported in Item 34.

In addition, all current SAT Scores should be reported in Items 87.1-87.3, and the fields for Unrecentered SAT Scores (Item 74) and Recentered SAT Scores (Item 75) should be left blank.

- (c) As of Fall 2002, new disability indicators replaced data that had been collected on the admission applications. The disability that represents a student's primary barrier to education should be coded in Item 83.1. Five additional disabilities for the same student can be coded in Items 83.2 – 83.6. The Impairment Flag (Item 36) and Impairment Indicators (Items 37.01 through 37.10) are no longer used. Beginning in Spring 2009, Items

88.1-88.6 were added to anticipate the CUNY First Diagnoses for students requiring accommodation. Up to six diagnoses can be coded, but none of them will be considered primary. Until all colleges have been integrated into CUNY First, both Item 83 and Item 88 will coexist in the layout.

- (d) The general rule for coding missing data is that numeric fields should be filled with zeroes and alphanumeric fields should be filled with blanks. As exceptions to the general rule, the following numeric fields should be filled with blanks if data are missing or not applicable: Original Student ID Number (Item 04.2), Veteran Dates of Service (Item 22), Imputed Race/Ethnicity (Item 35), Date of Birth (Item 39), Date of High School Graduation (Item 44), College Admissions Average (Item 45), GED Score (Item 46), Cumulative Grade Point Average (Item 56), Student Telephone Number (Item 61), Student ESL Indicator (Item 71), TOEFL Score (Item 73), Regents Scores (Item 76), and SAT Scores (Item 87).
- (e) As of Summer 1998, Excess Hours in Compensatory Courses/Sections Only (Item 24.07) has been replaced with Equated Credits (Item 55.06). Remedial hours should be coded in Item 55.06 for compensatory ("C") courses, developmental ("D") courses, and noncredit remedial ("N") courses.

When "laboratory" components of remedial courses are not to be counted on a one-for-one basis, the hours coded in Equated Credits (Item 55.06) should be those which are countable and not actual contact hours. (For a more thorough discussion of this issue, see the memorandum of August 26, 1982, from Barry Kaufman to College Registrars.) Note, however, that it is no longer necessary to adjust the hours coded in Item 55.07, Total Contact Hours.

- ~~(f) At community colleges, "non attendance" during the first five weeks (as defined in the memorandum of January 19, 1981) is to be recorded as follows: if a student does not meet the attendance criteria in a course, the course is listed and an "X" is coded in Item 55.13; if a student fails to meet the attendance criteria in all of his or her courses, all of these courses should be coded with an "X," and an "X" should also be coded in the Special Indicator field (Item 14). These students are excluded from all Form A tables.~~
- (g) Any student who is dropped by the bursar for nonpayment of tuition and/or fees is not to be included on the Show-Registration file.
- (h) For fall and spring Show-Registration data files: if a student is taking one or more courses at his or her home college and is also enrolled in courses elsewhere, the Permit Out code should not be used in the Special Indicator field in the home college's file. Courses taken at the visiting college may be designated in the home college's file by using an "M" in the Type of Course/Section (Item 55.08). If the student's total load is full-time, but his or her load at the home college is part-time, he or she should be coded full-time in the home college's file.

For summer Show-Registration data files: students permitted out (those coded with "H" in Item 14) are *not* included in the Summer headcount for the home college. A student taking courses at both the home college and another college should be included in the home college's file, but should appear *without* an "H" in the Special Indicator field.

**Notes for the Performance Data File**

- (a) For the following fields coding is done according to a student's status as of the beginning of the semester for the Show-Registration data file, but as of the end of the semester for Performance data file: Current Status Indicators for Skills Assessment Tests (Item 48), Cumulative Grade Point Average (Item 56), Cumulative Credits Earned (Item 57), and Cumulative Credits Attempted (Item 58).
  - (b) The Performance data file should include all undergraduate and graduate students who are registered for courses on or after the Form-A cutoff date. As of Summer 1998, the code "A" is no longer be used in the Special Indicator (Item 14) to identify students who enrolled after the cutoff date. Any student who is not in the Show-Registration file, will be identified in the Performance file by coding a '4' in the Form-A Status Indicator (Item 58).
  - (c) Every course listed should have a grade assigned to it. A blank grade is an invalid grade. Any course added after the cutoff date is to be included. Courses for which a grade is never given should not be included in the Performance data file. The edit will flag any grade that does not conform to the uniform grading symbols. Any grades that diverge from the approved list must be documented in correspondence from the Registrar to OIRA.
- c: David Crook  
Cheryl Littman  
Stu Schaffer  
James Anastasio  
Michael McGinnis  
Rena Loebenberg  
DP Managers  
Institutional Research Council

## SHOW-REGISTRATION AND PERFORMANCE DATA FILES

## HISTORY OF MODIFICATIONS

<b>SEMESTER</b>	<b>LRECL</b>	<b>BLKSIZE</b>	<b>ITEMS</b>
Fall 2010	2600	5200	<b><i>Revised:</i></b> Item 11            Class Standing – Uniform Credit Ranges
Summer 2010	2600	5200	<b><i>Added:</i></b> 76.17            Integrated Algebra 76.18            Geometry 76.19            Trigonometry 92                 Blackboard UUID
Fall 2009	2600	5200	<b><i>Revised:</i></b> Item 07           Billing Code = 098 Item 14           Special Indicator = N, O Item 19           Veterans Benefits Recipients = 13 Item 26           Citizenship Status in USA = 10, 11 ,12 Item 51.5        NYSED Award Code I (1) = 0203, 0204, 0205, 0708, 0709

SEMESTER	LRECL	BLKSIZE	ITEMS
Spring 2009	2600	5200	<p><b>Dropped:</b></p> <p>Item 62      RAT Exemption Indicator</p> <p>Item 63      RAT I <i>Earliest Results</i></p> <p>Item 64      RAT II <i>Most Recent Results</i></p> <p>Item 65      MAT Exemption Indicator</p> <p>Item 66      MAT I <i>Earliest Results</i></p> <p>Item 67      MAT II <i>Most Recent Results</i></p> <p>Item 68      WAT Exemption Indicator</p> <p>Item 69      WAT I <i>Earliest Results</i></p> <p>Item 70      WAT II <i>Most Recent Results</i></p> <p>Item 74      SAT Scores I <i>Unrecentered</i></p> <p>Item 75      SAT Scores II <i>Recentered</i></p> <p><b>Revised:</b></p> <p>Item 48      Current Status Indicators for SKAT = Q</p> <p><b>Added:</b></p> <p>Item 87.1      SAT III <i>Writing Score</i></p> <p>Item 87.2      SAT III <i>Verbal Score</i></p> <p>Item 87.3      SAT III <i>Math Score</i></p> <p>Item 88.1      Race/Ethnicity III <i>Hispanic</i></p> <p>Item 88.2      Race/Ethnicity III <i>American Indian</i></p> <p>Item 88.3      Race/Ethnicity III <i>Asian</i></p> <p>Item 88.4      Race/Ethnicity III <i>Black</i></p> <p>Item 88.5      Race/Ethnicity III <i>Pacific Islander</i></p> <p>Item 88.6      Race/Ethnicity III <i>White</i></p> <p>Item 89      Race/Ethnicity IV <i>Format Conciliation</i></p> <p>Item 90      Race/Ethnicity V <i>IPEDS Reporting</i></p> <p>Item 91      CUNY First EMPLID</p> <p>Item 95      CUNY First Diagnoses</p>
Fall 2008	2500	5000	<p><b>Revised:</b></p> <p>Item 55.14      Grade = WN</p>

SEMESTER	LRECL	BLKSIZE	ITEMS
Fall 2007	2500	5000	<b>Revised:</b> Item 18 Other Special Programs = 70
Fall 2006	2500	5000	<b>Revised:</b> Item 02 College of Present Attendance = 25 Item 03.2 Current Semester = 11 Item 08 Residency Status (Tuition/TAP) = 10, 11 Item 18 Other Special Programs = 41,42,43,44,61 Item 19 Veterans Benefits Recipients = 12 <b>Added:</b> Item 55.18 Online Course/Section Indicator
Spring 2006	2500	5000	<b>Revised:</b> Item 03.2 Current Semester = 12
Fall 2005	2500	5000	<b>Revised:</b> Item 02 College of Present Attendance = 23 <b>Added:</b> Item 55.17 Course Consortium College Item 87 SAT Writing Score
Spring 2005	2500	5000	<b>Revised:</b> Item 55.12 Course Waiver = 31, 32
Fall 2004	2500	5000	<b>Revised:</b> Item 51.5 NYSED Award Code I (1) = 0538, 0706, 0707, 0924, 0925 <b>Added:</b> Item 84.1 E-mail Userid Item 84.2 E-mail Domain Item 85.1 College Minor Code I Item 85.2 Minor Description I Item 86.1 College Minor Code II Item 86.2 Minor Description II
Fall 2002	2500	5000	<b>Dropped:</b> Item 36 Impairment Flag Item 37 Impairment Indicators <b>Added:</b> Item 76.14 New English Regent Score Item 76.15 Math A Regent Score Item 76.16 Math B Regent Score Item 82 OSIS ID Number Item 83.1 Primary Disability Item 83.2 Additional Disability Item 83.3 Additional Disability Item 83.4 Additional Disability Item 83.5 Additional Disability Item 83.6 Additional Disability

SEMESTER	LRECL	BLKSIZE	ITEMS
Spring 2001	2500	5000	<b>Added:</b> Item 79      Prelude to Success (Host College)
Fall 1999	2500	5000	<b>Revised:</b> Item 07      Billing Code = 171 Item 13      High-Low Tuition Indicator = D Item 15.1    Type of Waiver I = 31 Item 16.1    Type of Waiver II = 31 Item 18      Other Special Programs = 31 Item 26      Citizenship Status = 09 Item 40      Type of Admission – This Semester = 02, 28, 92, 93, 94 Item 48.1    Current Status Indicator for Item 48.2      RAT/MAT/WAT = Item 48.3      B, R, S, T Item 51.5    NYSED Award Code I(1) = 0537 <b>Added:</b> Item 59 <i>Cumulative Credits Attempted</i> Item 60      Privacy Flag Item 61      Student Telephone Number Item 62      RAT Exemption Indicator Item 63      RAT I <i>Earliest Results</i> Item 64      RAT II <i>Most Recent Results</i> Item 65      MAT Exemption Indicator Item 66      MAT I <i>Earliest Results</i> Item 67      MAT II <i>Most Recent Results</i> Item 68      WAT Exemption Indicator Item 69      WAT I <i>Earliest Results</i> Item 70      WAT II <i>Most Recent Results</i> Item 71      ESL Student Indicator Item 72      TOEFL Required Indicator Item 73      TOEFL Score Item 74      SAT Scores I <i>Unrecentered</i> Item 75      SAT Scores II <i>Recentered</i> Item 76      Regents Scores



SEMESTER	LRECL	BLKSIZE	ITEMS
Summer 1998	2100	6300	<p><b>Revised:</b></p> <p>Item 03.1 Current Year = YYYY</p> <p>Item 03.2 Current Semester = 01, 02, 06, 08, 09, 12</p> <p>Item 05 Student Name = Last First Middle</p> <p>Item 06.1 Street = 40 columns</p> <p>Item 06.4 State or U.S. Territory = ZZ</p> <p>Item 06.5 ZIP+4 = 9 columns</p> <p>Item 08 Residency Status = 2 columns</p> <p>Item 14 Special Indicator = I, Q</p> <p>Item 15.1 Type of Waiver = 21, 23, 24, 25, 26, 27, 28, 51, 52</p> <p>Item 16.1</p> <p>Item 17 SEEK/CD Indicator = 03, 08, 09, 37</p> <p>Item 18 Other Special Programs = 22, 99</p> <p>Item 19 Veterans Benefits Recipient = 08, 10, 11</p> <p>Item 26 Citizenship Status = 08</p> <p>Item 39 Date of Birth = YYYYMMDD</p> <p>Item 40 Type of Admission = 86,95,96,97,98,99</p> <p>Item 44 High School Grad Date = YYYYMM</p> <p>Item 50 Degree For Which Enrolled = 14</p> <p>Item 55.01 Course Department = 5 columns</p> <p>Item 55.08 Type of Course/Section = M</p> <p>Item 55.12 Course Waiver = 21, 51, 52</p> <p>Item 55.13 X-Flag for Non-Attendance in Course</p> <p><b>Dropped:</b></p> <p>Item 14 Special Indicator = A</p> <p><b>Added:</b></p> <p>Item 01 Type of Data File</p> <p>Item 04.2 Student ID Number – Original</p> <p>Item 06.2 2<sup>nd</sup> Address Line</p> <p>Item 07 County/State Code</p> <p>Item 12 Student Division Indicator</p> <p>Item 20 Disabled Veteran</p> <p>Item 21 Spouse/Child of Veteran</p> <p>Item 22.1 Starting Date of Service</p> <p>Item 22.2 Ending Date of Service</p> <p>Item 23 Branch of Service</p> <p>Item 24 Currently Serving in Armed Forces</p> <p>Item 25 Branch of Service Currently Serving In</p> <p>Item 43 ETS Code of High School</p> <p>Item 46 GED Score</p> <p>Item 47 ETS Code of Last College</p> <p>Item 48 Skills Assessment Test Results</p> <p>Item 51.2 Program Title</p> <p>Item 51.8 Program Length 1</p> <p>Item 51.9 Program Length 2</p> <p>Item 53 Registered Program Code III</p>

SEMESTER	LRECL	BLKSIZE	ITEMS
Summer 1998 (continued)	2100	6300	<b>Added:</b> Item 55.06 Excess Equated Credits Item 55.09 ESL Flag Item 55.10 Course Division Indicator Item 55.11 On-Campus Day/Evening Indicator Item 55.15 Course/Section Registration Number Item 55.16 Course Session Indicator Item 58 Form-A Status Indicator
Fall 1996	1316	6580	<b>Added:</b> Item 56 Cumulative GPA Item 57.1 Local Credits Earned Item 57.2 Transfer Credits Earned Item 57.3 Other Credits Earned Item 57.4 Total Credits Earned
Spring 1996	1297	6485	<b>Revised:</b> Item 55.12 Course Waiver = 2 <b>Added:</b> Item 15.1 Type of Waiver I Item 15.2 Number of Credits+Hours Waived I Item 16.1 Type of Waiver II Item 16.2 Number of Credits+Hours Waived II
Fall 1995	1287	6435	<b>Revised:</b> Item 08 Residency Status = 9 <b>Added:</b> Item 13 High-Low Tuition Indicator Item 35 Reserved Item 51.4 NYSED Program Code Item 51.5 NYSED Award Code 1 Item 51.6 NYSED Award Code 2
Fall 1994	1270	6350	<b>Revised:</b> Item 18 Other Special Programs = 22
Spring 1994	1270	6350	<b>Revised:</b> Item 18 Other Special Programs = 52

SEMESTER	LRECL	BLKSIZE	ITEMS
Fall 1992	1270	6350	<b>Dropped:</b> Item 03.2      Current Semester = WI <b>Added:</b> Item 26      Citizenship Status Item 27.1      Student's Birthplace Item 27.2      Mother's Birthplace Item 27.3      Father's Birthplace Item 28      Country of Birth Item 29      Country of Citizenship Item 30      Country Most Identified With Item 31.1      Language Other Than English At Home Item 31.2      Language Most Comfortable With Item 32      Native Language Item 33      Other Language Spoken Item 49.1      Intended Major Item 49.2      Pursuing Certification In Education
Summer 1991	1244	6220	<b>Revised:</b> Item 18      Other Special Programs = 21 <b>Added:</b> Item 55.12      Course Waiver
Fall 1990	1244	6220	<b>Revised:</b> Item 08      Residency Status = 6, 7, 8
Spring 1990	1244	6220	<b>Revised:</b> Item 19      Veterans Benefits Recipient = 7
Fall 1989	1244	6220	<b>Revised:</b> Item 19      Veterans Benefits Recipient = 9
Fall 1988	1244	6220	<b>Revised:</b> Item 14      Special Indicator = S Item 40      Type of Admission = 41, 42, 43 <b>Added:</b> Item 34      Race/Ethnicity Item 36      Impairment Flag Item 37      Impairment Indicators
Fall 1985	1231	6155	<b>Revised:</b> Item 10      Full-time/Part-time Status Item 19      Veterans Benefits Recipient = 5, 6
Fall 1982	1231	6155	<b>Dropped:</b> Item 48      Skills Assessment Test Results
Spring 1981	1231	6155	<b>Revised:</b> Item 14      Special Indicator = X <b>Added:</b> Item 55.13      X-Flag for Non-Attendance in Course
Fall 1979	1231	6155	<b>Revised:</b> Item 50      Degree For Which Enrolled = 11, 12, 13

## SHOW-REGISTRATION AND PERFORMANCE DATA FILES

### RECORD DESCRIPTION

*Shaded Items should be left blank.*

All missing or unknown information should be coded as zeroes in numeric (N) fields and as blanks in alphanumeric (A) fields unless indicated otherwise (see page 2).

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
01	Type of Data File	001-002	A	2	Code Sheets, Page 22
02	College of Present Attendance	003-004	N	2	Code Sheets, Page 23
03	Year and Semester				
03.1	Year in Which Current Semester Begins	005-008	N	4	YYYY
03.2	Current Semester	009-010	N	2	Code Sheets, Page 24
04	Student ID Number				
04.1	Current	011-019	A	9	Code Sheets, Page 24
04.2	Original	020-028	A	9	Code Sheets, Page 24
05	Student Name				
05.1	Last	029-047	A	19	Left justified
05.2	First	048-061	A	14	Left justified
05.3	Middle	062-075	A	14	Left justified
06	Address				
06.1	Street	076-115	A	40	Left justified
06.2	2 <sup>nd</sup> Address Line	116-155	A	40	Left justified
06.3	City	156-175	A	20	Left justified
06.4	State or U.S. Territory	176-177	A	2	Code Sheets, Page 25
06.5	Zip+4	178-186	N	9	Code Sheets, Page 25
07	Billing Code	187-189	N	3	Code Sheets, Pages 25-28
08	Residency Status (Tuition/TAP)	190-191	N	2	Code Sheets, Page 28
09	Student Degree Status	192	A	1	Code Sheets, Page 29
10	Full-time/Part-time Status	193	N	1	Code Sheets, Page 29
11	Class Standing/Tuition Level	194	N	1	Code Sheets, Page 29
12	Student Division Indicator	195	A	1	Code Sheets, Page 29
13	High-Low Tuition Indicator	196	A	1	Code Sheets, Page 30
14	Special Indicator	197	A	1	Code Sheets, Page 30-31

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
15	Waiver I				
15.1	Type of Waiver I	198-199	N	2	Code Sheets, Page 31
15.2	Number of Credits+Hours Waived I	200-202	N	3	Numeric – XX.X (one decimal place implied)
16	Waiver II				
16.1	Type of Waiver II	203-204	N	2	Code Sheets, Page 31
16.2	Number of Credits+Hours Waived II	205-207	N	3	Numeric – XX.X (one decimal place implied)
17	SEEK/CD Indicator	208-209	N	2	Code Sheets, Page 31
18	Other Special Programs	210-211	N	2	Code Sheets, Page 32
19	Veterans Benefits Recipient	212-213	N	2	Code Sheets, Page 32
20	Disabled Veteran	214	N	1	Code Sheets, Page 32
21	Spouse/Child of Veteran	215	N	1	Code Sheets, Page 32
22	Veteran Dates of Service				
22.1	Starting Date	216-223	N	8	YYYYMMDD
22.2	Ending Date	224-231	N	8	YYYYMMDD
23	Branch of Service	232	N	1	Code Sheets, Page 33
24	Currently Serving in Armed Forces	233	N	1	Code Sheets, Page 33
25	Branch of Service Currently Serving In	234	N	1	Code Sheets, Page 33
26	Citizenship Status in USA	235-236	N	2	Code Sheets, Page 33
27	Place of Birth				
27.1	Student	237	N	1	Code Sheets, Page 34
27.2	Mother	238	N	1	
27.3	Father	239	N	1	
28	Country of Birth	240-242	N	3	Code Sheets, Pages 34-37
29	Country of Citizenship	243-245	N	3	Code Sheets, Page 39
30	Country Most Identified With	246-248	N	3	Code Sheets, Page 39
31	Home Language				
31.1	Language Other Than English At Home	249	N	1	Code Sheets, Page 39
31.2	Language Most Comfortable With	250	N	1	Code Sheets, Page 39
32	Native Language	251-253	N	3	Code Sheets, Pages 40-45
33	Other Language Spoken	254-256	N	3	Code Sheets, Page 45
34	Race/Ethnicity I <i>Reported</i>	257-258	N	2	Code Sheets, Page 45
35	Race/Ethnicity II <i>Imputed</i>	259-260	A	2	Leave blank

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
36	Impairment Flag	261	N	1	Leave blank
37	Impairment Indicators				
37.01	Wheelchair bound	262	N	1	Leave blank
37.02	Blind or legally blind	263	N	1	
37.03	Use braces and crutches	264	N	1	
37.04	Deaf	265	N	1	
37.05	Neurological impairments	266	N	1	
37.06	Speech impairments	267	N	1	
37.07	Cardiac condition	268	N	1	
37.08	Seizures	269	N	1	
37.09	Learning disability	270	N	1	
37.10	Others	271	N	1	
38	Gender	272	A	1	Code Sheets, Page 46
39	Date of Birth	273-280	N	8	YYYYMMDD
40	Type of Admission – This Semester	281-282	N	2	Code Sheets, Pages 47-49
41	Agency of Admission	283	N	1	Code Sheets, Page 49
42	GED/Early Admissions Flag	284	N	1	Code Sheets, Page 49
43	ETS Code of High School	285-288	N	4	Code Sheets, Page 49
44	Date of High School Graduation	289-294	N	6	YYYYMM
45	College Admissions Average	295-297	N	3	Numeric – XX.X (one decimal place implied)
46	GED Score	298-300	N	3	Code Sheets, Page 50
47	ETS Code of Last College	301-306	N	6	Code Sheets, Page 50
48	Current Status Indicators for Skills Assessment Tests (SKAT)				
48.1	RAT (Reading)	307	A	1	Code Sheets, Page 50
48.2	MAT (Mathematics)	308	A	1	
48.3	WAT (Writing)	309	A	1	
49	Field of Major Interest at Admissions				
49.1	Intended Major	310-312	N	3	Code Sheets, Pages 50-52
49.2	Pursuing Certification in Education	313	N	1	Code Sheets, Page 52

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
50	Degree For Which Enrolled	314-315	N	2	Code Sheets, Page 53
51	Registered Program Code I				
51.1	College Program Code	316-319	A	4	Left justified
51.2	Program Title	320-338	A	19	Left justified
51.3	HEGIS Code	339-344	N	6	Numeric – XXXX.XX (two decimal places implied)
51.4	NYSED Program Code	345-349	N	5	Code Sheets, Page 53
51.5	NYSED Award Code 1	350-353	N	4	Code Sheets, Pages 54-57
51.6	NYSED Award Code 2	354-357	N	4	
51.7	Education Flag	358	A	1	Code Sheets, Page 57
51.8	Program Length 1	359-361	N	3	Numeric – XXX (no decimal places implied)
51.9	Program Length 2	362-364	N	3	Numeric – XXX (no decimal places implied)
52	Registered Program Code II				
52.1	College Program Code	365-368	A	4	Left justified
52.2	Program Title	369-387	A	19	Left justified
52.3	HEGIS Code	388-393	N	6	Numeric – XXXX.XX (two decimal places implied)
52.4	NYSED Program Code	394-398	N	5	Code Sheets, Page 58
52.5	NYSED Award Code 1	399-402	N	4	Code Sheets, Page 58
52.6	NYSED Award Code 2	403-406	N	4	
52.7	Education Flag	407	A	1	Code Sheets, Page 58
52.8	Program Length 1	408-410	N	3	Numeric – XXX (no decimal places implied)
52.9	Program Length 2	411-413	N	3	Numeric – XXX (no decimal places implied)
53	Registered Program Code III				
53.1	College Program Code	414-417	A	4	Left justified
53.2	Program Title	418-436	A	19	Left justified
53.3	HEGIS Code	437-442	N	6	Numeric – XXXX.XX (two decimal places implied)
53.4	NYSED Program Code	443-447	N	5	Code Sheets, Page 59
53.5	NYSED Award Code 1	448-451	N	4	Code Sheets, Page 59
53.6	NYSED Award Code 2	452-455	N	4	
53.7	Education Flag	456	A	1	Code Sheets, Page 59
53.8	Program Length 1	457-459	N	3	Numeric – XXX (no decimal places implied)
53.9	Program Length 2	460-462	N	3	Numeric – XXX (no decimal places implied)
54	Reserved	463-466	A	4	Leave blank

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
55	Course Information	0467-1966			Repeated for each course a student is enrolled in, then padded with blanks for a total of 15 courses, 100 columns per course.
55.01	Course Department	0467-0471	A	5	Left justified if alpha-numeric, right justified if Numeric
55.02	Course Number	0472-0478	A	7	
55.03	Course Section	0479-0483	A	5	
55.04	Course Description	0484-0508	A	25	Left justified
55.05	Credits	0509-0511	N	3	Numeric – XX^X (one decimal place implied)
55.06	Equated Credits	0512-0514	N	3	
55.07	Total Contact Hours	0515-0517	N	3	
55.08	Type of Course/Section	0518	A	1	Code Sheets, Page 61
55.09	ESL Flag	0519	A	1	Code Sheets, Page 62
55.10	Course Division Indicator	0520	A	1	Code Sheets, Page 62
55.11	On-Campus Day/Evening Indicator	0521	N	1	Code Sheets, Page 62
55.12	Course Waiver	0522-0523	N	2	Code Sheets, Page 62
55.13	X-Flag for Non-Attendance in Course	0524	A	1	Code Sheets, Page 62
55.14	Grade	0525-0527	A	3	Right justified Code Sheets, Pages 63-64
55.15	Course/Section Registration Number	0528-0531	N	4	Code Sheets, Page 64
55.16	Session Indicator	0532	N	1	Code Sheets, Page 64
55.17	Course Consortium College	0533-0534	A	2	Code Sheets, Page 64
55.18	Online Course/Section Indicator	535	A	1	Code Sheets, Page 64
55.19	Reserved	0536-0566	A	31	Leave blank
56	Cumulative Grade Point Average	1967-1969	N	3	Numeric – X^XX (two decimal places implied)
57	Cumulative Credits Earned				
57.1	Local Credits	1970-1973	N	4	Numeric – XXX^X (one decimal place implied)
57.2	Transfer Credits	1974-1977	N	4	
57.3	Other Credits	1978-1981	N	4	
57.4	Total Credits	1982-1985	N	4	Code Sheets, Page 66
58	Form-A Status Indicator	1986	N	1	Leave blank
59	Cumulative Credits Attempted	1987-1990	N	4	Numeric – XXX^X (one decimal place implied) Code Sheets, Page 66
60	Privacy Flag	1991	A	1	Code Sheets, Page 66
61	Student Telephone Number	1992-2001	A	10	Code Sheets, Page 66



ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
62	Reading Assessment Test (RAT) Exemption Indicator				
62.01	Type of Exemption	2002	A	1	Leave blank
62.02	Date Posted	2003-2010	N	8	
63	Reading Assessment Test (RAT) I <i>Earliest Results</i>				
63.01	Test/Retest Indicator	2011	N	1	Leave blank
63.02	Pass/Fail Indicator	2012	A	1	
63.03	Test Date	2013-2020	N	8	
63.04	Test Form	2021-2022	A	2	
63.05	Subscore 1	2023-2024	N	2	
63.06	Subscore 2	2025-2026	N	2	
63.07	Subscore 3	2027-2028	N	2	
63.08	Total Score	2029-2030	N	2	
63.09	Scaled Score	2031-2032	N	2	
64	Reading Assessment Test (RAT) II <i>Most Recent Results</i>				
64.01	Test/Retest Indicator	2033	N	1	Leave blank
64.02	Pass/Fail Indicator	2034	A	1	
64.03	Test Date	2035-2042	N	8	
64.04	Test Form	2043-2044	A	2	
64.05	Subscore 1	2045-2046	N	2	
64.06	Subscore 2	2047-2048	N	2	
64.07	Subscore 3	2049-2050	N	2	
64.08	Total Score	2051-2052	N	2	
64.09	Scaled Score	2053-2054	N	2	
65	Math Assessment Test (MAT) Exemption Indicator				
65.01	Type of Exemption	2055	A	1	Leave blank
65.02	Date Posted	2056-2063	N	8	
66	Math Assessment Test (MAT) I <i>Earliest Results</i>				
66.01	Test/Retest Indicator	2064	N	1	Leave blank
66.02	Pass/Fail Indicator	2065	A	1	
66.03	Test Date	2066-2073	N	8	
66.04	Test Form	2074-2075	A	2	
66.05	Subscore 1	2076-2077	N	2	
66.06	Subscore 2	2078-2079	N	2	
66.07	Subtotal of 1 & 2	2080-2081	N	2	
66.08	Subscore 3	2082-2083	N	2	
66.09	Subscore 4	2084-2085	N	2	
66.10	Subscore 5	2086-2087	N	2	
66.11	Subtotal of 3, 4, & 5	2088-2089	N	2	
66.12	Total Score	2090-2091	N	2	

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
67	Math Assessment Test (MAT) II <i>Most Recent Results</i>				
67.01	Test/Retest Indicator	2092	N	1	Leave blank
67.02	Pass/Fail Indicator	2093	A	1	
67.03	Test Date	2094-2101	N	8	
67.04	Test Form	2102-2103	A	2	
67.05	Subscore 1	2104-2105	N	2	
67.06	Subscore 2	2106-2107	N	2	
67.07	Subtotal of 1 & 2	2108-2109	N	2	
67.08	Subscore 3	2110-2111	N	2	
67.09	Subscore 4	2112-2113	N	2	
67.10	Subscore 5	2114-2115	N	2	
67.11	Subtotal of 3, 4, & 5	2116-2117	N	2	
67.12	Total Score	2118-2119	N	2	
68	Writing Assessment Test (WAT) Exemption Indicator				
68.01	Type of Exemption	2120	A	1	Leave blank
68.02	Date Posted	2121-2128	N	8	
69	Writing Assessment Test (WAT) I <i>Earliest Results</i>				
69.01	Test/Retest Indicator	2129	N	1	Leave blank
69.02	Pass/Fail Indicator	2130	A	1	
69.03	Test Date	2131-2138	N	8	
69.04	Test Form	2139-2140	A	2	
69.05	1 <sup>st</sup> Reader's Score	2141	N	1	
69.06	2 <sup>nd</sup> Reader's Score	2142	N	1	
69.07	3 <sup>rd</sup> Reader's Score	2143	N	1	
69.08	Total Score	2144-2145	N	2	
69.09	1 <sup>st</sup> Reader's ESL	2146	A	1	
69.10	2 <sup>nd</sup> Reader's EST	2147	A	1	
69.11	3 <sup>rd</sup> Reader's ESL	2148	A	1	
69.12	Final ESL Indicator	2149	A	1	

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
70	Writing Assessment Test (WAT) II <i>Most Recent Results</i>				
70.01	Test/Retest Indicator	2150	N	1	Leave blank
70.02	Pass/Fail Indicator	2151	A	1	
70.03	Test Date	2152-2159	N	8	
70.04	Test Form	2160-2161	A	2	
70.05	1 <sup>st</sup> Reader's Score	2162	N	1	
70.06	2 <sup>nd</sup> Reader's Score	2163	N	1	
70.07	3 <sup>rd</sup> Reader's Score	2164	N	1	
70.08	Total Score	2165-2166	N	2	
70.09	1 <sup>st</sup> Reader's ESL	2167	A	1	
70.10	2 <sup>nd</sup> Reader's ESL	2168	A	1	
70.11	3 <sup>rd</sup> Reader's ESL	2169	A	1	
70.12	Final ESL Indicator	2170	A	1	
71	ESL Student Indicator	2171	A	1	Code Sheets, Page 69
72	TOEFL Required Indicator	2172	A	1	Code Sheets, Page 69
73	TOEFL Score	2173-2175	N	3	Code Sheets, Page 69
74	SAT Scores I <i>Unrecentered</i>				
74.01	Verbal Score	2176-2178	N	3	Leave blank
74.02	Math Score	2179-2181	N	3	
74.03	Total Score	2182-2185	N	4	
75	SAT Scores II <i>Recentered</i>				
75.01	Verbal Score	2186-2188	N	3	Leave blank
75.02	Math Score	2189-2191	N	3	
75.03	Total Score	2192-2195	N	4	
76	Regents Scores				
76.01	English	2196-2198	N	3	Code Sheets, Page 70
76.02	Global History	2199-2201	N	3	Code Sheets, Page 70
76.03	American History	2202-2204	N	3	Code Sheets, Page 70
76.04	Math Sequence 1	2205-2207	N	3	Code Sheets, Page 70
76.05	Math Sequence 2	2208-2210	N	3	Code Sheets, Page 70
76.06	Math Sequence 3	2211-2213	N	3	Code Sheets, Page 70
76.07	Biology	2214-2216	N	3	Code Sheets, Page 70
76.08	Chemistry	2217-2219	N	3	Code Sheets, Page 70
76.09	Earth Science	2220-2222	N	3	Code Sheets, Page 70
76.10	Marine Science	2223-2225	N	3	Code Sheets, Page 70
76.11	Physics	2226-2228	N	3	Code Sheets, Page 70
76.12	Foreign Language	2229-2231	N	3	Code Sheets, Page 70
76.13	Which Foreign Language?	2232-2234	N	3	Code Sheets, Page 70
76.14	New English Regent Score	2235-2237	N	3	Code Sheets, Page 70
76.15	Math A Regent Score	2238-2240	N	3	Code Sheets, Page 70
76.16	Math B Regent Score	2241-2243	N	3	Code Sheets, Page 70

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
	Regents Scores (continued)				
76.17	Integrated Algebra	2244-2246	N	3	Code Sheets, Page 70
76.18	Geometry	2247-2249	N	3	Code Sheets, Page 70
76.19	Trigonometry	2250-2252	N	3	Code Sheets, Page 70
78	Reserved	2253-2255	A	3	Leave Blank
79	Prelude to Success Host College Code	2256-2257	N	2	Code Sheets, Page 70
80	Reserved for Prelude to Success Home College Code	2258-2259	N	2	Leave Blank
81	Reserved for Prelude to Success Indicator	2260	A	1	Leave Blank
82	OSIS ID Number	2261-2269	A	9	Code Sheets, Page 70
83	Disabilities				
83.1	Primary Disability	2270-2271	A	2	Code Sheets, Page 71
83.2	Additional Disability	2272-2273	A	2	Code Sheets, Page 71
83.3	Additional Disability	2274-2275	A	2	Code Sheets, Page 71
83.4	Additional Disability	2276-2277	A	2	Code Sheets, Page 71
83.5	Additional Disability	2278-2279	A	2	Code Sheets, Page 71
83.6	Additional Disability	2280-2281	A	2	Code Sheets, Page 71
84.	Student E-mail		A		
84.1	E-mail Userid	2282-2311	A	30	Code Sheets, Page 71
84.2	E-mail Domain	2312-2341	A	30	Code Sheets, Page 71
85	Minor I				
85.1	College Minor Code I	2342-2345	A	4	Code Sheets, Page 71
85.2	Minor Description I	2346-2390	A	45	Code Sheets, Page 71
86	Minor II				
86.1	College Minor Code II	2391-2394	A	4	Code Sheets, Page 71
86.2	Minor Description II	2395-2439	A	45	Code Sheets, Page 71
87	SAT Scores III				
87.1	Writing Score	2440-2442	N	3	Code Sheets, Page 71
87.2	Verbal Score	2443-2445	N	3	Code Sheets, Page 71
87.3	Math Score	2446-2448	N	3	Code Sheets, Page 71
88	Race/Ethnicity III				
88.1	Hispanic	2449	A	1	Code Sheets, Page 72
88.2	American Indian or Alaskan Native	2450	A	1	Code Sheets, Page 72
88.3	Asian	2451	A	1	Code Sheets, Page 72
88.4	Black or African American	2452	A	1	Code Sheets, Page 72
88.5	Native Hawaiian or Other Pacific Islander	2453	A	1	Code Sheets, Page 72
88.6	White	2454	A	1	Code Sheets, Page 72

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
89	Reserved for Race/Ethnicity IV Conciliation of 1-Question & 2-Question Formats	2455-2456	A	2	Leave Blank
90	Reserved for Race/Ethnicity V IPEDS Reporting Categories	2457-2458	A	2	Leave Blank
91	CUNY First EMPLID	2459-2469	A	11	Left justified
92	Blackboard UUID	2470-2489	A	20	Left justified
93	Reserved	2490-2499	A	10	Leave Blank
94	Reserved	2500	A	1	Leave Blank
95	Reserved for CUNY First Diagnoses				
95.1	CUNY First Diagnosis 1	2501-2506	A	6	Leave Blank
95.2	CUNY First Diagnosis 2	2507-2512	A	6	Leave Blank
95.3	CUNY First Diagnosis 3	2513-2518	A	6	Leave Blank
95.4	CUNY First Diagnosis 4	2519-2524	A	6	Leave Blank
95.5	CUNY First Diagnosis 5	2525-2530	A	6	Leave Blank
95.6	CUNY First Diagnosis 6	2531-2536	A	6	Leave Blank
96	Reserved	2537-2600	A	64	Leave Blank

## SHOW-REGISTRATION AND PERFORMANCE DATA FILES

### CODING SHEETS

*Shaded Items should be left blank.*

#### **Population to be reported in the Show-Registration data file:**

1. All students, degree and nondegree, registering for degree credit courses in current semester as of the Form-A cutoff date.
2. Students on matriculation maintenance status.
3. Students on permit (in and out).
4. Students who have withdrawn from all courses prior to cutoff date (where available).

#### **Population to be reported in the Performance data file:**

1. All students, degree and nondegree, registering for degree credit courses in current semester on or after the Form-A cutoff date.
2. Students on matriculation maintenance status.
3. Students on permit (in and out).

Adult education students are not to be included. Students attending high school but also enrolled in enrichment courses at the college should be coded as nondegree students.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
01-02	01	<b>Type of Data File</b>
		R = Show-Registration
		P = Performance

<i>Columns</i>	<i>Item</i>	<i>Description</i>
03-04	02	<b>College of Present Attendance</b>
		01 = City
		02 = Baruch
		03 = Hunter
		04 = Lehman
		05 = Brooklyn
		06 = Queens
		07 = Staten Island
		08 = Bronx
		09 = Queensborough
		11 = Kingsborough
		12 = Borough of Manhattan
		13 = New York City Technical
		14 = Hostos
		15 = York
		16 = John Jay
		18 = LaGuardia
		19 = Medgar Evers
		21 = Graduate School and University Center
		22 = Law School
		23 = School of Professional Studies
		25 = School of Journalism

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	03	<b>Year and Semester</b>
05-08	03.1	<b>Year in which Current Semester Begins</b> Coded YYYY.
09-10	03.2	<b>Current Semester</b> 02 = Spring 06 = Summer 09 = Fall 11 = Winter 12 = Winter  Codes for Kingsborough and LaGuardia only: 01 = Spring-only 02 = Spring/Summer 08 = Fall-only 09 = Fall/Winter
	04	<b>Student ID Number</b> In most cases this will be social security number; otherwise use UAPC-assigned number or unique and consistent numeric college-assigned number.
11-19	04.1	<b>Current ID Number</b> Identification number used by student during current semester.
20-28	04.2	<b>Original ID Number</b> Identification number used by student when first admitted to your college, if different from Current ID Number in Item 4.1 above. Otherwise, leave blank.
	05	<b>Student Name</b>
29-47	05.1	<b>Last Name</b> Left justified.
48-61	05.2	<b>First Name</b> Left justified.
62-75	05.3	<b>Middle Name</b> Left justified.



<i>Columns</i>	<i>Item</i>	<i>Description</i>
	06	<b>Address</b>
076-115	06.1	<b>Street</b> Left justified.
116-155	06.2	<b>2<sup>nd</sup> Address Line</b> Left justified.
156-175	06.3	<b>City</b> Left justified.
176-177	06.4	<b>State or U.S. Territory</b> ZZ = Foreign Address
178-186	06.5	<b>Zip+4</b>
187-189	07	<b>Billing Code</b>
		001 = Albany
		002 = Allegheny
		003 = Broome
		004 = Cattaraugus
		005 = Cayuga
		006 = Chautauqua
		007 = Chemung
		008 = Chenango
		009 = Clinton
		010 = Columbia
		011 = Cortland
		012 = Delaware
		013 = Dutchess
		014 = Erie
		015 = Essex
		016 = Franklin
		017 = Fulton
		018 = Genesee
		019 = Greene
		020 = Hamilton
		021 = Herkimer
		022 = Jefferson
		023 = Lewis
		024 = Livingston
		025 = Madison
		026 = Monroe
		027 = Montgomery
		028 = Nassau
		040 = Niagara
		041 = Oneida

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	<b>Billing Code</b> <i>(continued)</i>
		042 = Onondaga
		043 = Ontario
		044 = Orange
		045 = Orleans
		046 = Oswego
		047 = Ostego
		048 = Putnam
		049 = Rensselaer
		050 = Rockland
		051 = St. Lawrence
		052 = Saratoga
		053 = Schenectady
		054 = Schoharie
		055 = Schuyler
		056 = Seneca
		057 = Steuben
		058 = Suffolk
		059 = Sullivan
		060 = Tioga
		061 = Tompkins
		062 = Ulster
		063 = Warren
		064 = Washington
		065 = Wayne
		066 = Westchester
		067 = Wyoming
		068 = Yates
		098 = Non-NYS resident, instate tuition
		099 = City Unknown – Questionable
		100 = State Unknown
		101 = State Unknown – Questionable
		102 = State Unknown – Non-resident
		110 = Alabama
		111 = Alaska
		112 = Arizona
		113 = Arkansas
		114 = California
		115 = Colorado
		116 = Connecticut
		117 = Delaware
		118 = Washington, D.C.
		119 = Florida
		120 = Georgia
		121 = Hawaii
		122 = Idaho
		123 = Illinois

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	<b>Billing Code</b> <i>(continued)</i>
		124 = Indiana
		125 = Iowa
		126 = Kansas
		127 = Kentucky
		128 = Louisiana
		129 = Maine
		130 = Maryland
		131 = Massachusetts
		132 = Michigan
		133 = Minnesota
		134 = Mississippi
		135 = Missouri
		136 = Montana
		137 = Nebraska
		138 = Nevada
		139 = New Hampshire
		140 = New Jersey
		141 = New Mexico
		142 = New York
		143 = North Carolina
		144 = North Dakota
		145 = Ohio
		146 = Oklahoma
		147 = Oregon
		148 = Pennsylvania
		149 = Rhode Island
		150 = South Carolina
		151 = South Dakota
		152 = Tennessee
		153 = Texas
		154 = Utah
		155 = Vermont
		156 = Virginia
		157 = Washington
		158 = West Virginia
		159 = Wisconsin
		160 = Wyoming
		161 = New State code
		162 = Canal Zone
		163 = Guam
		164 = Puerto Rico
		165 = Other U.S. Territory
		166 = Foreign Country
		167 = Foreign Country – Temporary Visa
		168 = Foreign Country – Undocumented
		169 = Residence Change Pending

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	<b>Billing Code</b> ( <i>continued</i> ) 170 = Foreign Country – Federal Aid Only 171 = Foreign – Resident Tuition 900 = County Unknown 901 = Staff or Child of Staff 931 = Manhattan 932 = Bronx 933 = Brooklyn 934 = Queens 935 = Richmond
190-191	08	<b>Residency Status (Tuition/TAP)</b> Code with appropriate value to reflect whether a student pays the resident or the nonresident tuition rate and whether a student meets residency requirements for TAP eligibility.  01 = New York City Resident for at least one year who pays resident tuition and is eligible for TAP. 02 = New York State (but not NY City) Resident for at least one year who pays resident tuition and is eligible for TAP. 03 = USA (other than New York State) Resident who pays non-resident tuition and is not eligible for TAP. 04 = US Territory (but not States) Resident who pays non-resident tuition and is not eligible for TAP. 05 = Foreign Resident who pays non-resident tuition and is not eligible for TAP. (Include any foreign student who has not lived in NY for one year and/or has not been a permanent resident (green card holder) or applied for permanent residency at least one year prior to the start of the semester.) 06 = New York City Resident for at least one year who qualifies for the resident tuition rate, but does not technically satisfy the residency requirement for TAP. 07 = New York State (but not NY City) Resident for at least one year who qualifies for the resident tuition rate, but does not technically satisfy the residency requirement for TAP. 08 = Foreign Resident who pays resident tuition and is not eligible for TAP. (For example, United Nations Personnel, Temporary Resident, Permanent Residency Pending, or Refugee Pending). 09 = New York State (but not NY City) Resident for at least one year who pays non-resident tuition, but is eligible for TAP. 10 = USA (other than New York State) Resident who pays resident tuition, but is not eligible for TAP. 11 = US Territory (but not States) Resident who pays resident tuition, but is not eligible for TAP.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
192	09	<b>Student Degree Status</b> D = Degree (matriculated) student N = Nondegree student (i.e., a student enrolled in degree-credit courses but not in a degree program)
193	10	<b>Full-time/Part-time Status</b> 1 = Full-time (i.e., a student taking 12 or more credits or the equivalent contact hours) 2 = Certified full-time (i.e., a student enrolled for less than 12 credits plus hours but certified as full-time by the registrar) 3 = Part-time
194	11	<b>Class Standing/Tuition Level</b> Based on total cumulative credits earned prior to the present semester. To be coded for degree (matriculated) and nondegree students.  <b>Degree Students at the Senior colleges:</b> 1 = Freshman (0-29.9 credits) 2 = Sophomore (30.0-59.9 credits) 3 = Junior (60-74.9credits) 4 = Senior (75.0-120+ credits) 5 = Graduate, include all BA/MA students at the graduate level, usually 120+ cumulative credits earned.  <b>Degree Students at the Graduate School:</b> 5 = Level 1 6 = Level 2 7 = Level 3  <b>Degree Students at the Law School:</b> 5 = 1 <sup>st</sup> , 2 <sup>nd</sup> , or 3 <sup>rd</sup> Year JD student  <b>Degree Students at Community Colleges:</b> 1 = Freshman (0-29.9 credits) 2 = Sophomore (30+ credits)  <b>All Nondegree Students:</b> 1 = Lower Division (0-59.9 credits) 3 = Upper Division (60.0-120+ credits) 5 = Graduate Division
195	12	<b>Student Division Indicator</b> D = Undergraduate day student E = Undergraduate evening student G = Graduate student

<i>Columns</i>	<i>Item</i>	<i>Description</i>
196	13	<b>High-Low Tuition Indicator</b> A = Low B = High C = Nondegree D = MBA
197	14	<b>Special Indicator</b>  W = Student withdrew from all courses prior to cutoff date. (To be used when these students are included on the tape.) These students are not included in FTE or Headcount computations. To be included on the Show-Registration tape <i>only</i> .  C = CUNY Baccalaureate student at home college. These students are included in the Headcount computation.  B = CUNY Baccalaureate student permitted-in: reported by receiving college. (To be used for CUNY Baccalaureate students only instead of "P" code below.) These students are included in the FTE computation.  P = Student permitted-in: reported by receiving college. These students are included in the FTE computation.  Q = Study Abroad student permitted-in: reported by host college which sponsors the program. These students are included in the FTE computation.  H = Student permitted-out: reported by home college. These students are included in the Headcount computation.  I = Study Abroad student permitted-out: reported by home college. These students are included in the Headcount computation.  S = Secondary school students enrolled in enrichment courses at the college while still attending high school.  M = Student on maintenance of matriculation status.  R = Registered on record.  X = Student did not meet attendance criteria in any courses. These students are not included in FTE or Headcount computations. This code is to be used on the Show-Registration tape <i>only</i> .

<i>Columns</i>	<i>Item</i>	<i>Description</i>
197	14	<b>Special Indicator</b> ( <i>continued</i> )  N = Senior Citizen Auditing at a Senior College (CUNY First substitution for Type of Waiver = '24').  O = Senior Citizen Waiver at a Community College (CUNY First substitution for Type of Waiver = '25').
	15	<b>Waiver I</b>
198-199	15.1	<b>Type of Waiver I</b> 21 = University Skills Immersion Program (USIP) 23 = Last Semester Free Benefit 24 = Senior Citizen Auditing at a Senior College 25 = Senior Citizen Waiver at a Community College 26 = College Now 27 = Middle College 28 = Other High School Waiver 31 = CUNY Honors College 51 = Grant/Contract-Research Foundation 52 = Grant/Contract-Construction Fund 00 = All other students
200-202	15.2	<b>Number of Credits+Hours Waived I</b> Include both credits and equated credits.  Numeric – XX^X (one decimal place implied, else code "000")
	16	<b>Waiver II</b>
203-204	16.1	<b>Type of Waiver II</b> Same as Item 15.1 above for students with more than one kind of waiver. Otherwise code "00".
205-207	16.2	<b>Number of Credits+Hours Waived II</b> Same as Item 15.2 above for students with more than one kind of waiver. Otherwise code "000".
208-209	17	<b>SEEK/CD Indicator</b> 03 = CD Bilingual 08 = CD Prong I 09 = CD Prong II 37 = SEEK 00 = All other students

<i>Columns</i>	<i>Item</i>	<i>Description</i>
210-211	18	<p><b>Other Special Programs</b>  Participants in the University Skills Immersion Program (USIP) and participants in contract/grant programs should be coded in Item 15.1 or Item 16.1 above. SEEK/CD students should be coded in Item 17 above.</p> <p>22 = Police Science Program in Puerto Rico  31 = CUNY Honors College  41 = Teacher Academy  42 = Teacher Academy and CUNY Honors College  43 = Teacher Academy (campus-funded)  44 = Teacher Academy (campus-funded) and CUNY Honors College  61 = Online Baccalaureate  70 = Accelerated Study in Associate Programs (ASAP)  99 = Other Special Program  00 = All other students</p>
212-213	19	<p><b>Veterans Benefits Recipients</b>  01 = Old G.I. Bill (Chapter 34 – Noncontributory)  02 = Survivors’ and Dependents’ Educational Assistance Program (Chapter 35)  03 = Training and Rehabilitation for Veterans with Service-Connected Disabilities (Chapter 31)  04 = Receiving Veterans Benefits but Chapter Unknown  05 = Montgomery G.I. Bill – Active Duty (Chapter 30)  06 = Post-Vietnam Era Veterans’ Educational Assistance Program (VEAP) (Chapter 32)  07 = Montgomery G.I. Bill – Selected Reserve (Chapter 106)  08 = Hostage Relief Act of 1980  09 = Veteran not receiving benefits  10 = Omnibus Diplomatic Security and Antiterrorism Act of 1986  11 = Restored Entitlement Program for Survivors (REPS) (Section 156)  12 = Reserve Educational Assistance Program (REAP) (Chapter 1607)  13 = Post 9/11 GI Bill (Chapter 33)  00 = All other students</p>
214	20	<p><b>Disabled Veteran</b>  1 = Yes  0 = No</p>
215	21	<p><b>Spouse/Child of Veteran</b>  1 = Yes  0 = No</p>



<i>Columns</i>	<i>Item</i>	<i>Description</i>
	22	<b>Veteran Dates of Service</b>
216-223	22.1	<b>Starting Date</b> YYYYMMDD. Leave blank if unknown or not applicable.
224-231	22.2	<b>Ending Date</b> YYYYMMDD. Leave blank if unknown or not applicable.
232	23	<b>Branch of Service</b> 1 = Airforce 2 = Army 3 = Coast Guard 4 = Marines 5 = Navy 6 = Reserves 7 = National Guard 0 = None
233	24	<b>Currently Serving in Armed Forces</b> 1 = Yes 0 = No
234	25	<b>Branch of Service Currently Serving In</b> Use the same codes as Item 23 above.
235-236	26	<b>Citizenship Status in USA</b> 00 = Unknown/Missing 01 = United States 02 = Permanent Resident 03 = Student Visa Holder 04 = Temporary Visa Holder 05 = Asylum Granted 06 = Refugee Granted 07 = Parole Granted 08 = Asylum, Refugee, or Parole Granted 09 = Expired Visa 10 = Canadian 11 = Other 12 = Alien Permanent 99 = Undocumented

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	27	<b>Place of Birth</b>
237	27.1	Student
238	27.2	Mother
239	27.3	Father
		Where the student and each of his parents were born.
		0 = Missing/Unknown
		1 = Born in the United States excluding Puerto Rico or US Territories
		2 = Born in Puerto Rico or U.S. Territories
		3 = Born outside the United States
		9 = Not Asked
240-242	28	<b>Country of Birth</b>
		000 = Missing/Unknown
		001 = Afghanistan
		002 = Albania
		003 = Algeria
		004 = Andorra
		005 = Angola
		006 = Antigua and Barbuda
		007 = Argentina
		008 = Australia
		009 = Austria
		010 = Bahamas
		011 = Bahrain
		012 = Bangladesh
		013 = Barbados
		014 = Belgium
		015 = Belize
		016 = Benin
		017 = Bhutan
		018 = Bolivia
		019 = Botswana
		020 = Brazil
		021 = Brunei Darussalam
		022 = Bulgaria
		023 = Burkina Faso
		024 = Burma
		025 = Cambodia
		026 = Cameroon
		027 = Canada
		028 = Cape Verde

<i>Columns</i>	<i>Item</i>	<i>Description</i>
240-242	28	<b>Country of Birth</b> ( <i>continued</i> )
		029 = Central African Republic
		030 = Chad
		031 = Chile
		032 = China
		033 = Columbia
		034 = Comoros
		035 = Congo
		036 = Costa Rica
		037 = Cote d Ivoire (Ivory Coast)
		038 = Cuba
		039 = Cyprus
		040 = Czechoslovakia
		041 = Denmark
		042 = Greenland
		043 = Djibouti
		044 = Dominica
		045 = Dominican Republic
		046 = Ecuador
		047 = Egypt
		048 = El Salvador
		049 = Equatorial Guinea
		050 = Ethiopia
		051 = Fiji
		052 = Finland
		053 = France
		054 = Gabon
		055 = Gambia
		056 = Germany
		057 = East Germany
		058 = West Germany
		059 = Ghana
		060 = Greece
		061 = Grenada
		062 = Guatemala
		063 = Guinea
		064 = Guinea-Bissau
		065 = Guyana
		066 = Haiti
		067 = Honduras
		068 = Hungary
		069 = Iceland
		070 = India
		071 = Indonesia
		072 = Iran
		073 = Iraq
		074 = Ireland

<i>Columns</i>	<i>Item</i>	<i>Description</i>
240-242	28	<b>Country of Birth</b> ( <i>continued</i> )
		075 = Israel
		076 = Italy
		077 = Jamaica
		078 = Japan
		079 = Jordan
		080 = Kenya
		081 = Kiribati
		082 = North Korea
		083 = South Korea
		084 = Kuwait
		085 = Laos
		086 = Lebanon
		087 = Lesotho
		088 = Liberia
		089 = Libya
		090 = Liechtenstein
		091 = Luxembourg
		092 = Madagascar
		093 = Malawi
		094 = Malaysia
		095 = Maldives
		096 = Mali
		097 = Malta
		098 = Mauritania
		099 = Mauritius
		100 = Mexico
		101 = Monaco
		102 = Mongolia
		103 = Morocco
		104 = Mozambique
		105 = Myanmar, formerly Burma
		106 = Namibia
		107 = Nauru
		108 = Nepal
		109 = Netherlands (Holland)
		110 = New Zealand
		111 = Nicaragua
		112 = Niger
		113 = Nigeria
		114 = Norway
		115 = Oman
		116 = Pakistan
		117 = Panama
		118 = Papua New Guinea
		119 = Paraguay
		120 = Peru

<i>Columns</i>	<i>Item</i>	<i>Description</i>
240-242	28	<b>Country of Birth</b> ( <i>continued</i> )
		121 = Philippines
		122 = Poland
		123 = Portugal
		124 = Quatar
		125 = Romania
		126 = Rwanda
		127 = St. Kitts and Nevis
		128 = St. Lucia
		129 = St. Vincent and the Grenadines
		130 = San Marino
		131 = Sao Tome and Principe
		132 = Saudi Arabia
		133 = Senegal
		134 = Seychelles
		135 = Sierra Leone
		136 = Singapore
		137 = Solomon Islands
		138 = Somalia
		139 = South Africa
		140 = Spain
		141 = Sri Lanka
		142 = Sudan
		143 = Suriname
		144 = Swaziland
		145 = Sweden
		146 = Switzerland
		147 = Syria
		148 = Taiwan
		149 = Tanzania
		150 = Thailand
		151 = Togo
		152 = Tonga
		153 = Trinidad and Tobago
		154 = Tunisia
		155 = Turkey
		156 = Tuvalu
		157 = Uganda
		158 = Russia
		159 = United Arab Emirates
		160 = United Kingdom (England, Scotland, Wales, Northern Ireland)
		161 = Not used
		162 = Not used
		163 = Not used
		164 = Channel Islands
		165 = Isle of Man
		166 = Gibraltar

<i>Columns</i>	<i>Item</i>	<i>Description</i>
240-242	28	<b>Country of Birth</b> ( <i>continued</i> )
		167 = British West Indies
		168 = Bermuda
		169 = South Atlantic
		170 = Hong Kong
		171 = British Indian Ocean Territory
		172 = Pacific Ocean
		173 = USA
		174 = Uruguay
		175 = Vanuatu
		176 = Vatican City
		177 = Venezuela
		178 = Vietnam
		179 = Western Samoa
		180 = Yemen
		181 = Yugoslavia
		182 = Zaire
		183 = Zambia
		184 = Zimbabwe
		185 = Puerto Rico
		186 = Guam
		187 = US Virgin Islands
		188 = American Samoa
		189 = Wake
		190 = Midway
		191 = Northern Mariana Islands
		192 = Federated States of Micronesia
		193 = Marshall Islands
		194 = Palau
		195 = Netherland Antilles (Aruba, Curacao, and St. Maarten)
		196 = Burundi
		197 = Armenia
		198 = Azerbaijan
		199 = Belarus/Belorussia
		200 = Bosnia and Herzegovina
		201 = Croatia
		202 = CIS
		203 = Eritrea
		204 = Estonia
		205 = Georgia
		206 = Kazakhstan
		207 = Kosovo
		208 = Kyrgystan
		209 = Latvia
		210 = Lithuania
		211 = Macao
		212 = Macedonia

<i>Columns</i>	<i>Item</i>	<i>Description</i>
240-242	28	<b>Country of Birth</b> ( <i>continued</i> ) 213 = Not used 214 = Micronesia 215 = Moldova 216 = Montenegro 217 = Not Used 218 = Serbia 219 = Slovakia 220 = Slovenia 221 = Tajikistan 222 = Turkmenistan 223 = Ukraine 224 = Uzbekistan 225 = Vojvodina 226 = Palestine 227 = Montserrat 998 = Other 999 = Not asked
243-245	29	<b>Country of Citizenship</b> Use the same codes as Item 28 above.
246-248	30	<b>Country Most Identified With</b> The country or part of the world from which the student or his family originally came. Use the same codes as Item 28 above.
	31	<b>Home Language</b>
249	31.1	Does the student speak a language other than English at home?  0 = Missing/Unknown 1 = Yes 2 = No 9 = Not asked
250	31.2	If Item 34.1 above is coded "Yes", with which language is the student more comfortable?  0 = Missing/Unknown/Not Applicable 1 = English 2 = Language other than English 3 = Equally comfortable with both 4 = Preference not known 5 = Only English 9 = Not Asked

<i>Columns</i>	<i>Item</i>	<i>Description</i>
251-253	32	<b>Native Language</b>
		000 = Missing/Unknown
		001 = Achinese
		002 = Afrikaans
		003 = Akan
		004 = Albanian
		005 = Amharic
		006 = Arabic
		007 = Armenian
		008 = Assamese
		009 = Aymara
		010 = Azerbaijani
		011 = Balinese
		012 = Baluchi
		013 = Bashkir
		014 = Batak Toda
		015 = Baule
		016 = Beja
		017 = Bemba
		018 = Bengali
		019 = Berber
		020 = Beti
		021 = Bhili
		022 = Bikol
		023 = Brahui
		024 = Bugis
		025 = Bulgarian
		026 = Burmese
		027 = Buyi
		028 = Byelorussian
		029 = Cantonese
		030 = Catalan
		031 = Cebuano
		032 = Chagga
		033 = Chiga
		034 = Chinese
		035 = Chuvash
		036 = Czech
		037 = Danish
		038 = Dimli
		039 = Dogri
		040 = Dong
		041 = Dutch-Flemish
		042 = Dyerma
		043 = Edo
		044 = Efik
		045 = English



<i>Columns</i>	<i>Item</i>	<i>Description</i>
251-253	32	<b>Native Language</b> ( <i>continued</i> )
		046 = Esperanto
		047 = Estonian
		048 = Ewe
		049 = Fang-Bulu
		050 = Farsi
		051 = Finnish
		052 = Flemish
		053 = Fon
		054 = French
		055 = Fula
		056 = Fulakunda
		057 = Futa Jalon
		058 = Galician
		059 = Galla
		060 = Ganda
		061 = Georgian
		062 = German
		063 = Gilaki
		064 = Gogo
		065 = Gondi
		066 = Greek
		067 = Guarani
		068 = Gujarati
		069 = Gusii
		070 = Hadiyya
		071 = Hakka
		072 = Hani
		073 = Hausa
		074 = Haya
		075 = Hebrew
		076 = Hindi
		077 = Ho
		078 = Hungarian
		079 = Iban
		080 = Ibibio
		081 = Igbo
		082 = Ijaw
		083 = Ilocano
		084 = Indonesian
		085 = Italian
		086 = Japanese
		087 = Javanese
		088 = Kabyle
		089 = Kamba
		090 = Kannada
		091 = Kanuri

<i>Columns</i>	<i>Item</i>	<i>Description</i>
251-253	32	<b>Native Language</b> ( <i>continued</i> )
		092 = Karen
		093 = Karo-Dairi
		094 = Kashmiri
		095 = Kazakh
		096 = Kenuzi-Dongola
		097 = Khalka
		098 = Khmer
		099 = Kikuyu
		100 = Kirghiz
		101 = Kituba
		102 = Kongo
		103 = Konkani
		104 = Korean
		105 = Kurdish
		106 = Kurukh
		107 = Lao
		108 = Lampung
		109 = Latvian
		110 = Lingala
		111 = Lithuanian
		112 = Luba
		113 = Lubu
		114 = Luhya
		115 = Luo
		116 = Luri
		117 = Lwena
		118 = Macedonian
		119 = Madurese
		120 = Magindanaon
		121 = Makassar
		122 = Makua
		123 = Malagasy
		124 = Malay
		125 = Malayalam
		126 = Malinke-Bambara-Dyula
		127 = Mandarin
		128 = Marathi
		129 = Mazandarani
		130 = Mbundu
		131 = Meithei
		132 = Mende
		133 = Meru
		134 = Miao
		135 = Mien
		136 = Min
		137 = Minangkabau

<i>Columns</i>	<i>Item</i>	<i>Description</i>
251-253	32	<b>Native Language</b> ( <i>continued</i> )
		138 = Moldavian
		139 = Mongolian
		140 = Mordvin
		141 = More
		142 = Nepali
		143 = Ngulu
		144 = Nkole
		145 = Norwegian
		146 = Nung
		147 = Nupe
		148 = Nyamwezi-Sukuma
		149 = Nyanja
		150 = Oriya
		151 = Oromo
		152 = Pampangan
		153 = Panay-Hiligaynon
		154 = Pangasinan
		155 = Pashtu
		156 = Pedi
		157 = Persian
		158 = Polish
		159 = Portuguese
		160 = Provencal
		161 = Punjabi
		162 = Pushto
		163 = Quechua
		164 = Rejang
		165 = Riff
		166 = Romanian
		167 = Romany
		168 = Ruanda
		169 = Rundi
		170 = Russian
		171 = Samar-Leyte
		172 = Sango
		173 = Santali
		174 = Sasak
		175 = Serbo-Croatian
		176 = Sgaw
		177 = Shan
		178 = Shilha
		179 = Shona
		180 = Sidamo
		181 = Sinchi
		182 = Sinhalese
		183 = Slovak

<i>Columns</i>	<i>Item</i>	<i>Description</i>
251-253	32	<b>Native Language</b> ( <i>continued</i> )
		184 = Slovene
		185 = Sogo
		186 = Somali
		187 = Songye
		188 = Sontinke
		189 = Sotho
		190 = Spanish
		191 = Sundanese
		192 = Swahili
		193 = Swati
		194 = Swedish
		195 = Sylhetti
		196 = Tagalog
		197 = Tajiki
		198 = Tamazight
		199 = Tamil
		200 = Tatar
		201 = Tausug
		202 = Telugu
		203 = Temne
		204 = Thai
		205 = Tho
		206 = Thonga
		207 = Tibetan
		208 = Tigrinya
		209 = Tiv
		210 = Tong
		211 = Tonga
		212 = Tswana
		213 = Tudza
		214 = Tulu
		215 = Tumbuka
		216 = Turkish
		217 = Turkmen
		218 = Twi-Fante
		219 = Uighur
		220 = Ukrainian
		221 = Urdu
		222 = Ubzeh
		223 = Vietnamese
		224 = Wolaytta
		225 = Wolof
		226 = Wu
		227 = Xhosa
		228 = Yao
		229 = Yi

<i>Columns</i>	<i>Item</i>	<i>Description</i>
251-253	32	<b>Native Language</b> ( <i>continued</i> ) 230 = Yiddish 231 = Yoruba 232 = Zande 233 = Zhuang 234 = Zulu 235 = Dzongkha 236 = Creole 237 = Icelandic 238 = Gaelic 239 = Gilbertese 240 = Divehi 241 = Khalkha 242 = Nauruan 243 = Pilipino 244 = Tuvaluan 245 = Welsh 246 = Bislama 247 = Samoan 248 = Cambodian 275 = Latin 997 = Two or more languages 998 = Other 999 = Not asked
254-256	33	<b>Other Language Spoken</b> Use the same codes as Item 32 above.
257-258	34	<b>Race/Ethnicity I Reported</b> 00 = Missing/Unknown 01 = White, non-Hispanic 02 = Black, non-Hispanic 03 = Puerto Rican 04 = Hispanic, other 05 = Asian or Pacific Islander 06 = American Indian or Native Alaskan 07 = Other 08 = Not asked 09 = Chose not to answer 10 = Asked, but did not answer
259-260	35	<b>Race/Ethnicity II Imputed</b> Leave blank.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
261	36	<b>Impairment Flag</b> Should be coded "Yes" if student has a health problem or disability that may require special accommodations to enable him to pursue his course of study successfully. The nature of the impairment(s) should be indicated in Item 37 below.  0 = Missing/Unknown 1 = Yes 2 = No 3 = Not asked 4 = Chose not to answer 5 = Asked, but did not answer
	37	<b>Impairment Indicators</b> If Item 36 above is coded "Yes", code a "1" in the appropriate column for each impairment that applies. Leave zeroes in those columns that do not apply.  0 = Missing/Unknown 1 = Applies 2 = Does not apply
262	37.01	Wheelchair bound
263	37.02	Blind or legally blind
264	37.03	Use braces and crutches
265	37.04	Deaf or severe hearing loss
266	37.05	Neurological impairments (polio, cerebral palsy, stroke, etc.)
267	37.06	Speech impairments
268	37.07	Cardiac condition
269	37.08	Seizures (epilepsy, etc.)
270	37.09	Learning disability
271	37.10	Others
272	38	<b>Gender</b> M = Male F = Female
273-280	39	<b>Date of Birth</b> YYYYMMDD. Leave blank if unknown.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
281-282	40	<p><b>Type of Admission - This Semester</b></p> <p>01 = <b>First-time Matriculated Freshmen Admissions this semester:</b> Those who have not previously earned college credit at any college or university and who are enrolled at your college as first-time matriculated freshmen. Include students enrolled as first-time freshmen during the past summer session. Students attending high school this semester but also enrolled in enrichment courses at the college are to be coded as nondegree students, <i>not</i> as first-time freshmen.</p> <p><b>Undergraduate Advanced Standing Admissions this semester:</b> Those students entering your college as matriculated students who have previously earned college credit for coursework at another college or university. Code according to type of college last attended.</p> <p>02 = Prelude Freshmen</p> <p>11 = From CUNY community college (CC) with degree</p> <p>12 = From CUNY CC without degree</p> <p>13 = From SUNY CC with degree</p> <p>14 = From SUNY CC without degree</p> <p>15 = From New York State private CC with degree</p> <p>16 = From New York State private CC without degree</p> <p>17 = From outside New York State public CC with degree</p> <p>18 = From outside New York State public CC without degree</p> <p>19 = From outside New York State private CC with degree</p> <p>20 = From outside New York State private CC without degree</p> <p>21 = From CUNY senior college (SC)</p> <p>22 = From SUNY SC</p> <p>23 = From New York State private SC</p> <p>24 = From outside New York State public SC</p> <p>25 = From outside New York State private SC</p> <p>26 = From other sources (includes federal institutions, Regents external degree, college proficiency exam, etc.)</p> <p>27 = From unknown sources (includes those from unaccredited, proprietary, foreign and unknown schools)</p> <p>28 = Prelude Transfer</p> <p><b>Upper/Lower Division Transfers:</b> A matriculated student who transfers this semester from a two-year degree program to a four-year degree program (or vice versa) <i>within the same college</i>.</p> <p>41 = Associate to Baccalaureate with degree</p> <p>42 = Associate to Baccalaureate without degree</p> <p>43 = Baccalaureate to Associate</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
281-282	40	<b>Type of Admission - This Semester</b> <i>(continued)</i>
	70 =	<b>Undergraduate Internal Transfer:</b> This refers to the matriculation of students who were nondegree students (or nonmatriculants, where applicable) at your college the previous semester and who had never been matriculated at the college.
	74 =	<b>Undergraduate Readmit:</b> A matriculated student who has interrupted his attendance as a matriculant at your college for a period of at least one full semester and now is readmitted. Include here also a student who has interrupted his attendance as a matriculant, had become a nonmatriculant, and now seeks reinstatement with matriculant status.
	80 =	<b>First-time Graduate Student Admission this semester:</b> New graduate students not previously enrolled in your institution on the graduate, degree-credit program level. Include students enrolled on the graduate level for the first time (a) during the past summer session, or (b) who as undergraduates had completed one or more graduate level courses in order to complete the requirements for a bachelor's degree. Do not include first-time advanced certificate students if they already have a Master's degree.
	84 =	<b>Graduate Internal Transfer:</b> See definition of undergraduate internal transfer above.
	86 =	<b>Graduate Readmit:</b> See definition of undergraduate readmit above.
	87 =	<b>Graduate Advanced Standing Admissions this semester</b>
	92 =	College Now
	93 =	Middle College
	94 =	Other High School
	95 =	<b>Permit-In:</b> An undergraduate or graduate level student who is matriculated at another college.
	96 =	<b>Nondegree Readmit:</b> An undergraduate or graduate level nondegree student who has interrupted his attendance at your college for a period of least one full semester and now is readmitted.
	97 =	<b>First-time Nondegree Student:</b> A undergraduate or graduate level student who is enrolled in degree-credit courses for the first time at your institution, but has not matriculated in a degree program.



<i>Columns</i>	<i>Item</i>	<i>Description</i>
281-282	40	<p><b>Type of Admission - This Semester</b> <i>(continued)</i></p> <p>98 = <b>Continuing Nondegree Student:</b> An undergraduate or graduate level student who is enrolled as a nondegree student in the current semester and who was enrolled at your college during the previous semester. In the Fall, the “previous semester” refers to the previous Spring semester.</p> <p>99 = <b>Continuing Degree Student:</b> An undergraduate or graduate level student who is enrolled as a degree student in the current semester and who was enrolled at your college as a nondegree student during the previous semester. In the Fall, the “previous semester” refers to the previous Spring semester.</p>
283	41	<p><b>Agency of Admission</b> Required for First-time Freshmen and Advanced Standing Transfers.</p> <p>1 = UAPC/OAS admitted 2 = Direct Admission by the college 0 = All other students</p>
284	42	<p><b>General Equivalency Diploma/Early Admissions Flag</b></p> <p>1 = General Equivalency Diploma recipient 2 = Early admissions student with no high school diploma 0 = All other students</p>
285-288	43	<p><b>ETS Code of High School</b> Required for all undergraduate degree students.</p>
289-294	44	<p><b>Date of High School Graduation</b> Required for all undergraduate degree students.</p> <p>YYYYMM. Leave blank if unknown.</p>
295-297	45	<p><b>College Admissions Average</b> Required for all undergraduate degree students.</p> <p>Numeric – XX.X (one decimal place implied). Leave blank if unknown.</p> <p>Special Codes:</p> <p>110 = Not enough academic credits to allow CAA computation 120 = Veterans who are high school graduates but have not obtained a valid transcript 140 = High School graduates who cannot obtain a valid transcript</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
298-300	46	<b>General Equivalency Diploma (GED) Score</b> Numeric – XXX. Leave blank if unknown or not applicable.
301-306	47	<b>ETS Code of Last College</b> Required for undergraduate advanced standing transfers.
	48	<b>Current Status Indicators for Skills Assessment Tests (SKAT)</b> Required for all undergraduate degree students.
307	48.1	Reading Assessment Test (RAT)
308	48.2	Mathematics Assessment Test (MAT)
309	48.3	Writing Assessment Test (WAT) B = Exempt based on Prior BA R = Exempt based on Regents Score S = Exempt based on SAT Score T = Exempt based on Transfer Credits P = Passed F = Failed E = Exempt C = Certified W = Waiver Q = Exempt
	49	<b>Field of Major Interest at Time of Admission</b> Required for all undergraduate degree students.
310-312	49.1	<b>Intended Major</b> 000 = No Major 005 = Economics 010 = Political Science 020 = Sociology (Social Science) 035 = African Studies 040 = American Studies 045 = Area Studies 050 = Chinese 055 = Classical Civilization 060 = Classics 065 = Comparative Literature 070 = Creative Writing 075 = East Asia 080 = East European Studies 085 = English 090 = English and American Literature 095 = Greek 098 = Languages

<i>Columns</i>	<i>Item</i>	<i>Description</i>
310-312	49.1	<b>Intended Major</b> ( <i>continued</i> )
		100 = History
		105 = Inner City Studies
		110 = Inter-American Affairs
		115 = Jewish Social Studies
		120 = Journalism
		125 = Judaic Studies
		130 = Latin
		140 = Middle East and North Africa
		145 = Philosophy
		150 = Professional Writing
		155 = Puerto Rican Studies
		160 = Russian Studies/Scandinavian Studies
		175 = Anthropology
		180 = Archaeology
		190 = Astronomy
		195 = Audio Speech and Hearing Science
		200 = Biology
		202 = Sciences
		205 = Chemistry
		210 = Communications
		215 = Computer Science/Data Processing
		225 = Earth Science
		230 = Geography
		235 = Geology
		240 = Meteorology
		245 = Oceanography
		250 = Physics
		255 = Psychology
		260 = Speech
		265 = Speech Pathology
		270 = Actuarial Science
		275 = Computational Math
		280 = Math
		285 = Statistics
		290 = French
		295 = German
		305 = Hebrew
		310 = Italian
		318 = Modern Languages
		320 = Russian
		325 = Spanish
		330 = Dance
		335 = Music
		338 = Photography
		340 = Theatre (Performing Arts)

<i>Columns</i>	<i>Item</i>	<i>Description</i>
310-312	49.1	<b>Intended Major (continued)</b>  345 = Adaptive Physical Education 350 = Athletic Training 355 = Physical Education 360 = Recreation 365 = Dentistry 370 = Criminal Justice/Police Science 375 = Linguistics 380 = Medicine 385 = Engineering 388 = Social Work 390 = Veterinarian 395 = Family and Consumer Studies 405 = Food and Nutrition 410 = Health Science 415 = Home Economics 418 = Medical Lab-Tech 425 = Nursing 427 = Physical Therapy 428 = Physician's Assistant 430 = Accounting 433 = Business 436 = Secretarial Studies 438 = Business Administration 440 = Art 445 = Art – Art Studio 450 = Art History 455 = Film Studies 460 = Television and Radio 465 = Business Education 470 = Early Childhood 475 = Education 480 = Secondary Education 485 = Special Education 487 = Teacher Education 937 = Liberal Arts 999 = Undecided
313	49.2	<b>Pursuing Certification in Education</b> 1 = Secondary Education; 7-12 2 = Art, Health, Music, or Physical Education; K-12 3 = Both 1 and 2 9 = Not Asked 0 = All other students

<i>Columns</i>	<i>Item</i>	<i>Description</i>
314-315	50	<b>Degree For Which Enrolled</b> 00 = Nondegree 01 = Undergraduate Baccalaureate 02 = Undergraduate Associate 04 = Undergraduate Certificate or Diploma 05 = Graduate Masters – excluding TEP 06 = Graduate Masters – TEP only 07 = Graduate Advanced Certificate 08 = First Professional 09 = Graduate Doctorate 10 = Combined BA/MA 11 = Undergraduate AA 12 = Undergraduate AS 13 = Undergraduate AAS 14 = Combined AA/BA
	51	<b>Registered Program Code I</b> Report only those programs which are registered with the State Education Department as degree/certificate granting programs.
316-319	51.1	<b>College Program Code I</b> Left justified.
320-338	51.2	<b>Program Title I</b> Left justified.
339-344	51.3	<b>HEGIS Code I</b> Numeric – XXXX.XX (two decimal places implied). If the HEGIS code is only four digits, code the decimal places with zeros.
345-349	51.4	<b>NYSED Program Code I</b> Five-digit code appearing in the NYSED Inventory of Registered Programs. Code zeroes for nondegree students and undeclared majors.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
350-353	51.5	<b>NYSED Award Code I (1 &amp; 2)</b>
354-357	51.6	Four-digit code from NYSED Table of Award codes. Code zeroes for nondegree students and undeclared majors. The second field is to be used only for dual degree programs (e.g., AA/BA or BA/MA). Code zeroes for all other students.
		0101 = NC CERT      Noncredit Certificate
		0102 = NC DIPL      Noncredit Diploma
	(obsolete)	0201 = CERT      Certificate
	(obsolete)	0202 = DIPL      Diploma
		0203 = CERT1      Certificate with less than 30 credits
		0204 = CERT2      Certificate with at least 30 but less than 60 credits
		0205 = CERT4      Certificate with 60 to 120 credits
		0301 = AA      Associate in Arts
		0302 = AS      Associate in Science
		0303 = AAS      Associate in Applied Science
		0304 = AOS      Associate in Occupational Studies
		0401 = BA      Bachelor of Arts
		0402 = AB      Bachelor of Arts
		0403 = BS      Bachelor of Science
		0404 = BPS      Bachelor of Professional Studies
		0405 = B TECH      Bachelor of Technology
		0406 = BHL      Bachelor of Hebrew Literature
		0407 = BSED      Bachelor of Science in Education
		0408 = BS MEDT      Bachelor of Science in Medical Technology
		0409 = BS NURS      Bachelor of Science in Nursing
		0410 = BS PHAR      Bachelor of Science in Pharmacy
		0411 = B ARCH      Bachelor of Architecture
		0412 = BBA      Bachelor of Business Administration
		0413 = BE      Bachelor of Engineering
		0414 = BFA      Bachelor of Fine Arts
		0415 = BID      Bachelor of Industrial Design
		0416 = BLA      Bachelor of Landscape Architecture
		0417 = BLS      Bachelor of Library Science
		0418 = MUS B      Bachelor of Music
		0419 = SMB      Bachelor of Sacred Music
		0420 = B PLAN      Bachelor of Planning
		0421 = BRE      Bachelor of Religious Education
		0422 = STB      Bachelor of Sacred Theology
		0423 = BTH      Bachelor of Theology

<i>Columns</i>	<i>Item</i>	<i>Description</i>
350-353	51.5	<b>NYSED Award Code I (1 &amp; 2) (continued)</b>
354-357	51.6	
		0501 = MA            Master of Arts
		0502 = AM            Master of Arts
		0503 = MS            Master of Science
		0504 = MPS           Master of Professional Studies
		0505 = M ARCH        Master of Architecture
		0506 = MBA           Master of Business Administration
		0507 = MAT           Master of Arts in Teaching
		0508 = MST           Master of Science for Teachers
		0509 = MSED          Master of Science in Education
		0510 = EDM           Master of Education
		0511 = ME            Master of Engineering
		0512 = MFA           Master of Fine Arts
		0513 = MID           Master of Industrial Design
		0514 = MF            Master of Forestry
		0515 = MILR          Master of Industrial and Labor Relations
		0516 = MIA           Master of International Affairs
		0517 = MLA           Master of Landscape Architecture
		0518 = MCJ           Master of Comparative Jurisprudence
		0519 = MCL           Master of Comparative Law
		0520 = LLM           Master of Laws
		0521 = MLS           Master of Library Science
		0522 = MM            Master of Music
		0523 = SMM           Master of Sacred Music
		0524 = MFS           Master of Food Science
		0525 = MNS           Master of Nutritional Science
		0526 = MSPHAR       Master of Science in Pharmacy
		0527 = MRP           Master of Regional Planning
		0528 = MUP           Master of Urban Planning
		0529 = MPA           Master of Public Administration
		0530 = MPH           Master of Public Health
		0531 = MHL           Master of Hebrew Literature
		0532 = MRE           Master of Religious Education
		0533 = MS SC          Master of Social Science
		0534 = MSW           Master of Social Work
		0535 = STM           Master of Sacred Theology
		0536 = M TH          Master of Theology
		0537 = MPT           Master of Physical Therapy
		0538 = MHA           Master of Health Administration

<i>Columns</i>	<i>Item</i>	<i>Description</i>	
350-353	51.5	<b>NYSED Award Code I (1 &amp; 2) (continued)</b>	
354-357	51.6		
		0601 = DDS	Doctor of Dental Surgery
		0602 = LLB	Bachelor of Law
		0603 = JD	Doctor of Law
		0604 = MD	Doctor of Medicine
		0605 = OD	Doctor of Optometry
		0606 = DO	Doctor of Osteopathy
		0607 = PHAR D	Doctor of Pharmacy
		0608 = DPM	Doctor of Podiatric Medicine
		0609 = BD	Bachelor of Divinity
		0610 = M DIV	Master of Divinity
		0611 = DVM	Doctor of Veterinary Medicine
		0612 = DC	Doctor of Chiropractic
	(obsolete)	0701 = ADV CRT	Advanced Certificate
	(obsolete)	0702 = ADV DPL	Advanced Diploma
		0703 = CE	Chemical Engineer
		0704 = EE	Electrical Engineer
		0705 = IE	Industrial Engineer
		0706 = AC PB	Advanced Certificate (post-Bachelor's)
		0707 = AC PM	Advanced Certificate (post-Master's)
		0708 = AD PB	Advanced Diploma (post-Bachelor's)
		0709 = AD PM	Advanced Diploma (post-Master's)
		0801 = M PHIL	Master of Philosophy



<i>Columns</i>	<i>Item</i>	<i>Description</i>
350-353	51.5	<b>NYSED Award Code I (1 &amp; 2) (continued)</b>
354-357	51.6	0901 = PHD            Doctor of Philosophy 0902 = DA            Doctor of Arts 0903 = DPS           Doctor of Professional Studies 0904 = EDD           Doctor of Education 0905 = D ENG        Doctor of Engineering 0906 = ENGSCD      Doctor of Engineering Science 0907 = JSD           Doctor of the Science of Law 0908 = SJD           Doctor of Juridicial Science 0909 = LSD           Doctor of Library Science 0910 = MEDSCD     Doctor of Medical Science 0911 = DMA           Doctor of Musical Arts 0912 = SMD           Doctor of Sacred Music 0913 = DNS           Doctor of Nursing Science 0914 = DPA           Doctor of Public Administration 0915 = DPH           Doctor of Public Health 0916 = DHL           Doctor of Hebrew Literature 0917 = DRE           Doctor of Religious Education 0918 = DS SC        Doctor of Social Science 0919 = DSW           Doctor of Social Welfare 0920 = D MIN        Doctor of Ministry 0921 = D TH          Doctor of Theology 0922 = DSC VM      Doctor of Science in Veterinary Medicine 0923 = PSY D        Doctor of Psychology 0924 = AUD           Doctor of Audiology 0925 = DPT           Doctor of Physical Therapy
358	51.7	<b>Education Flag I</b> Code with the appropriate flag those programs of study which the NYSED Inventory of Registered Programs identifies as leading to certification in education, otherwise leave blank. If an academic program (e.g., biology or English) is registered with teacher certification as an option, there should be different curriculum codes (Item 51.1 above) for the education track (coded with a flag) and the non-education track (coded with a blank). 1 = Program in which student is enrolled leads solely to elementary teacher certification. 2 = Program in which student is enrolled leads solely to secondary teacher certification. 3 = Program in which student is enrolled leads to all other categories of certifications or combinations of certifications [reading; special education K-12; special subjects K-12 (art, dance, health, home economics, music, physical education, recreation, speech, technology); media; guidance and counseling; administration; occupational subjects; either elementary or secondary; both elementary and secondary].

<i>Columns</i>	<i>Item</i>	<i>Description</i>
359-361	51.8	<b>Program Length I (1)</b> Code the number of credits required to complete the degree to which this program leads.  Numeric – XXX (no decimal places implied), otherwise code “000” for nondegree students.
362-364	51.9	<b>Program Length I (2)</b> Code the number of credits required to complete the master’s degree in a combined BA/MA program.  Numeric – XXX (no decimal places implied), otherwise code “000”.
	52	<b>Registered Program Code II</b> Same as Item 51 above for students with two majors.
365-368	52.1	<b>College Program Code II</b> Same as Item 51.1 above for students with two majors, otherwise leave blank.
369-387	52.2	<b>Program Title II</b> Same as Item 51.2 above for students with two majors, otherwise leave blank.
388-393	52.3	<b>HEGIS Code II</b> Same as Item 51.3 above for students with two majors, otherwise code with zeroes.
394-398	52.4	<b>NYSED Program Code II</b> Same as Item 51.4 above for students with two majors, otherwise code with zeroes.
399-402	52.5	<b>NYSED Award Code II (1 &amp; 2)</b> Same as Item 51.5 and Item 51.6 above for students with two majors, otherwise code with zeroes.
403-406	52.6	
407	52.7	<b>Education Flag II</b> Same as Item 51.7 above for students with two majors, otherwise leave blank.
408-410	52.8	<b>Program Length II (1)</b> Same as Item 51.8 above for students with two majors, otherwise code with zeroes.
411-413	52.9	<b>Program Length II (2)</b> Same as Item 51.9 above for students with two majors, otherwise code with zeroes.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	53	<b>Registered Program Code III</b> Same as Item 51 above for students with three majors.
414-417	53.1	<b>College Program Code III</b> Same as Item 51.1 above for students with three majors, otherwise leave blank.
418-436	53.2	<b>Program Title III</b> Same as Item 51.2 above for students with three majors, otherwise leave blank.
437-442	53.3	<b>HEGIS Code III</b> Same as Item 51.3 above for students with three majors, otherwise code with zeroes.
443-447	53.4	<b>NYSED Program Code III</b> Same as Item 51.4 above for students with three majors, otherwise code with zeroes.
448-451	53.5	<b>NYSED Award Code III (1 &amp; 2)</b>
452-455	53.6	Same as Item 51.5 and Item 51.6 above for students with three majors, otherwise code with zeroes.
456	53.7	<b>Education Flag III</b> Same as Item 51.7 above for students with three majors, otherwise leave blank.
457-459	53.8	<b>Program Length III (1)</b> Same as Item 51.8 above for students with three majors, otherwise code with zeroes.
460-462	53.9	<b>Program Length III (2)</b> Same as Item 51.9 above for students with three majors, otherwise code with zeroes.
463-466	54	<b>Reserved</b> Leave blank.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
0467-1966	55	<b>Course Information</b> Repeated for each course a student is enrolled in, then padded with blanks for a total of 15 courses, 100 columns per course.
0467-0471	55.01	<b>Course Department</b>
0472-0478	55.02	<b>Course Number</b>
0479-0483	55.03	<b>Course Section</b> Should appear as in college catalogue, even to decimals. Left justified if alphanumeric, right justified if numeric.
0484-0508	55.04	<b>Course Description</b> Left justified.
0509-0511	55.05	<b>Credits</b> Include the total number of credits applicable towards a degree for the course/section. To be coded for regular, compensatory, developmental, graduate, and laboratory courses.  Numeric – XX^X (one decimal place implied).
0512-0514	55.06	<b>Excess Equated Credits</b> Include the total number of remedial hours per week for the course/section. To be coded for compensatory, developmental, and noncredit remedial courses. When “laboratory” components in a remedial course are not to be counted on a one-for-one basis, the hours included in this field should be those which are countable and not actual contact hours.  Numeric – XX^X (one decimal place implied).
0515-0517	55.07	<b>Total Contact Hours</b> Include the total number of contact hours per week for the course/section. To be coded for all course types.  Numeric – XX^X (one decimal place implied).

<i>Columns</i>	<i>Item</i>	<i>Description</i>
0518	55.08	<b>Type of Course/Section</b>
		<p>R = <b>Regular Courses:</b> All non-remedial credit-bearing courses which have no compensatory excess hours attached. For these courses code Credits (Item 55.05) and Total Contact Hours (Item 55.07).</p> <p>C = <b>Compensatory Courses:</b> All non-remedial credit-bearing courses which have compensatory excess hours attached. (Briefly, compensatory excess hours are all contact hours of a remedial nature in excess of course credit weight attached to a non-remedial course.) For these courses code Credits (Item 55.05), Equated Credits (Item 55.06), and Total Contact Hours (Item 55.07).</p> <p>D = <b>Developmental Courses:</b> All remedial credit-bearing courses with or without any additional contact hours, where additional contact hours are all hours in excess of credits, whether compensatory or non-compensatory in nature. For these courses code Credits (Item 55.05), Equated Credits (Item 55.06), and Total Contact Hours (Item 55.07).</p> <p>N = <b>Non-Credit, Remedial Courses:</b> All remedial non-credit-bearing courses. For these courses code Equated Credits (Item 55.06) and Total Contact Hours (Item 55.07).</p> <p>G = <b>Graduate Courses:</b> All courses offered in the graduate division. For these courses code Credits (Item 55.05) and Total Contact Hours (Item 55.07).</p> <p>L = <b>Laboratory/Studio Course/Sections:</b> Course/Sections which meet at a regularly scheduled time and make use of specialized equipment. For these courses code Credits (Item 55.05) and Total Contact Hours (Item 55.07).</p> <p>M = <b>Message Courses:</b> Courses used to report hours which determine Full-time/Part-time Status (Item 10) even though the student is not actually sitting in a classroom at the home college. For example, students taking courses at another CUNY college on permit or students on maintenance of matriculation. For these courses code Total Contact Hours (Item 55.07).</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
0519	55.09	<b>ESL Flag</b> Is this course/section oriented specifically to English-as-Second-Language students?  Y = Yes N = No
0520	55.10	<b>Course Division Indicator</b> D = Undergraduate day course E = Undergraduate evening course G = Graduate course
0521	55.11	<b>On-Campus Day/Evening Indicator</b> 1 = Off-campus sites and centers. 2 = On-Campus Day Instruction: include classes taught on campus Monday through Friday and beginning or scheduled to begin after 7 a.m. and before 6 p.m., regardless of when they are expected to be completed. 3 = On-Campus Evening Instruction: include classes taught on Monday through Friday and beginning at 6:00 p.m. or later and all weekend classes regardless of time taught.
0522-0523	55.12	<b>Course Waiver</b> 21 = University Skills Immersion Program (USIP) 31 = Honors College Seminar 32 = Campus Honors Course 51 = Grant/Contract-Research Foundation 52 = Grant/Contract-Construction Fund 00 = All other courses
0524	55.13	<b>X-Flag of Non-attendance in Course</b> Community colleges should code an "X" for course/sections in which student did not meet the attendance criteria. Otherwise leave blank. X-flags should be coded in both the Show-Registration and Performance files.

**Columns      Item      Description**

0525-0527      55.14

**Grade**

The following uniform grading symbols should be coded right justified.

Symbol	Quality	
	Points	Explanation
A+	4.00	Exceptional
A	4.00	Excellent
A-	3.70	
B+	3.30	
B	3.00	Good
B-	2.70	
C+	2.30	
C	2.00	Satisfactory
C-	1.70	
D+	1.30	
D	1.00	Passing
D-	0.70	
F	0.00	Failure/Unsuccessful Completion of Course
P	–	Pass
S	–	Satisfactory
U	0.00	Unsatisfactory
CR	–	Credit Earned
H	–	Honor (Hunter College School of Social Work only)
W	–	Withdrew
WA	–	Administrative Withdrawal
WF	0.00	Withdrew Failing
WN	–	Withdrew Never Attended
WU	0.00	Withdrew Unofficially
NC	–	No credit granted. (Restricted to regular and compensatory courses.)
R	–	Course must be repeated; minimum level of proficiency not attained. (Restricted to noncredit remedial and developmental courses.)
ABS	–	Absent from the final; make-up exam permitted.
FAB	0.00	F from absent – to be used when the ABS grade reverts to an F grade.
INC	–	Term's work incomplete
FIN	0.00	F from incomplete – to be used when the INC grade reverts to an F grade.
Z	–	No grade submitted by the instructor – a temporary grade which is assigned by the registrar pending receipt of the final grade from the instructor.
PEN	–	Grade pending.
FPN	0.00	F from pending – to be used when the PEN grade reverts to an F grade.

<i>Columns</i>	<i>Item</i>	<i>Description</i>												
0525-0527	55.14	<b>Grade</b> ( <i>continued</i> )												
		<table> <tr> <th>Symbol</th><th>Quality Points</th><th>Explanation</th></tr> <tr> <td>Y</td><td>–</td><td>Year or longer course of study must continue to completion – restricted to Clinical/Practicum courses in certain Health Science programs, Independent/Honor courses, or Internal Education at Kingsborough Community College.</td></tr> <tr> <td>SP</td><td>–</td><td>Satisfactory progress – restricted to thesis and research courses requiring more than one semester for completion.</td></tr> <tr> <td>AUD</td><td>–</td><td>Auditor, Listener</td></tr> </table>	Symbol	Quality Points	Explanation	Y	–	Year or longer course of study must continue to completion – restricted to Clinical/Practicum courses in certain Health Science programs, Independent/Honor courses, or Internal Education at Kingsborough Community College.	SP	–	Satisfactory progress – restricted to thesis and research courses requiring more than one semester for completion.	AUD	–	Auditor, Listener
Symbol	Quality Points	Explanation												
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SP	–	Satisfactory progress – restricted to thesis and research courses requiring more than one semester for completion.												
AUD	–	Auditor, Listener												
0528-0531	55.15	<b>Course/Section Registration Number</b> For colleges using the University's Student Information System, use the CSS-COLL-CRS-CD field from the SIMS database.												
0532	55.16	<b>Session Indicator</b> If there is only one session offered during a given term, this field should be coded with a '1'.  1 = Session 1 2 = Session 2												
0533-0534	55.17	<b>Course Consortium College</b> Graduate School only. Home college offering instruction for doctoral-level Program in audiology.  Same values as in Item 02 above.												
0535	55.18	<b>Online Course/Section Indicator</b>  N = None of the instructional content is online. S = Some of the instructional content is online. Y = All of the instructional content is online. U = Unknown												
0536-0566	55.19	<b>Reserved</b> Leave blank.												



<i>Columns</i>	<i>Item</i>	<i>Description</i>
1967-1969	56	<p><b>Cumulative Grade Point Average</b> In the Show-Registration file, GPA should reflect the student's status as of the previous semester, but in the Performance file, it should reflect coursework completed for the current semester.</p> <p>Numeric – X^XX (two decimal places implied). Leave blank if unknown or not applicable.</p>
	57	<p><b>Cumulative Credits Earned</b> Do not include remedial hours or equated credits. In the Show-Registration file, credits earned should reflect the student's status as of the previous semester, but in the Performance file, they should reflect coursework completed for the current semester.</p>
1970-1973	57.1	<p><b>Local Credits</b> Include credits earned at your institution.</p> <p>Numeric – XXX^X (one decimal place implied), otherwise code "0000".</p>
1974-1977	57.2	<p><b>Transfer Credits</b> Include credits earned at other institutions and accepted as transfer credits. Numeric – XXX^X (one decimal place implied), otherwise code "0000".</p>
1978-1981	57.3	<p><b>Other Credits</b> Include credits granted for life experience, advanced placement examinations, etc.</p> <p>Numeric – XXX^X (one decimal place implied), otherwise code "0000".</p>
1982-1985	57.4	<p><b>Total Credits</b> Include total credits earned (Local+Transfer+Other).</p> <p>Numeric – XXX^X (one decimal place implied), otherwise code "0000".</p>
1986	58	<p><b>Form-A Status Indicator</b> Flag in the Performance file which indicates student's status as of the Form-A date. Code with a zero in the Show-Registration file.</p> <p>4 = Reported in the Performance only 5 = Reported in the Performance – full-time in Form-A 6 = Reported in the Performance – certified full-time in Form-A 7 = Reported in the Performance – part-time in the Form-A</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
1987-1990	59	<b>Cumulative Credits Attempted</b> Do not include remedial hours or equated credits. In the Show-Registration file, credits attempted should reflect the student's status as of the previous semester, but in the Performance file, they should reflect coursework completed for the current semester.  Numeric – XXX.X (one decimal place implied), otherwise code “0000”.
1991	60	<b>Privacy Flag</b> N = No, student did not request that his or her information be withheld. Y = Yes, student did request that his or her information not be released.
1992-2001	61	<b>Student Telephone Number</b> Leave blank if unknown.
	62	<b>Reading Assessment Test (RAT) Exemption Indicator</b>
2002	62.01	<b>Type of RAT Exemption</b>
2003-2010	62.02	<b>Date RAT Exemption Was Posted</b>
	63	<b>Reading Assessment Test (RAT) I <i>Earliest Results</i></b>
2011	63.01	<b>RAT I Test/Retest Indicator</b>
2012	63.02	<b>RAT I Pass/Fail Indicator</b>
2013-2020	63.03	<b>RAT I Test Date</b>
2021-2022	63.04	<b>RAT I Test Form</b>
2023-2024	63.05	<b>RAT I Subscore 1 (Main Ideas)</b>
2025-2026	63.06	<b>RAT I Subscore 2 (Direct Statements)</b>
2027-2028	63.07	<b>RAT I Subscore 3 (Drawing Inferences)</b>
2029-2030	63.08	<b>RAT I Total Score</b>
2031-2032	63.09	<b>RAT I Scaled Score</b>
	64	<b>Reading Assessment Test (RAT) II <i>Most Recent Results</i></b>
2033	64.01	<b>RAT II Test/Retest Indicator</b>
2034	64.02	<b>RAT II Pass/Fail Indicator</b>
2035-2042	64.03	<b>RAT II Test Date</b>
2043-2044	64.04	<b>RAT II Test Form</b>
2045-2046	64.05	<b>RAT II Subscore 1 (Main Ideas)</b>
2047-2048	64.06	<b>RAT II Subscore 2 (Direct Statements)</b>
2049-2050	64.07	<b>RAT II Subscore 3 (Drawing Inferences)</b>
2051-2052	64.08	<b>RAT II Total Score</b>
2053-2054	64.09	<b>RAT II Scaled Score</b>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	65	<b>Mathematics Assessment Test (MAT) Exemption Indicator</b>
2055	65.01	<b>Type of MAT Exemption</b>
2056-2063	65.02	<b>Date MAT Exemption Was Posted</b>
	66	<b>Mathematics Assessment Test (MAT) I <i>Earliest Results</i></b>
2064	66.01	<b>MAT I Test/Retest Indicator</b>
2065	66.02	<b>MAT I Pass/Fail Indicator</b>
2066-2073	66.03	<b>MAT I Test Date</b>
2074-2075	66.04	<b>MAT I Test Form</b>
2076-2077	66.05	<b>MAT I Subscore 1 (Arithmetic)</b>
2078-2079	66.06	<b>MAT I Subscore 2 (Algebra)</b>
2080-2081	66.07	<b>MAT I Subtotal of Subscores 1 and 2</b>
2082-2083	66.08	<b>MAT I Subscore 3 (Intermediate Algebra)</b>
2084-2085	66.09	<b>MAT I Subscore 4 (Trigonometry)</b>
2086-2087	66.10	<b>MAT I Subscore 5 (Pre-Calculus)</b>
2088-2089	66.11	<b>MAT I Subtotal of Subscores 3, 4, and 5</b>
2090-2091	66.12	<b>MAT I Total Score</b>
	67	<b>Mathematics Assessment Test (MAT) II <i>Most Recent Results</i></b>
2092	67.01	<b>MAT II Test/Retest Indicator</b>
2093	67.02	<b>MAT II Pass/Fail Indicator</b>
2094-2101	67.03	<b>MAT II Test Date</b>
2102-2103	67.04	<b>MAT II Test Form</b>
2104-2105	67.05	<b>MAT II Subscore 1 (Arithmetic)</b>
2106-2107	67.06	<b>MAT II Subscore 2 (Algebra)</b>
2108-2109	67.07	<b>MAT II Subtotal of Subscores 1 and 2</b>
2110-2111	67.08	<b>MAT II Subscore 3 (Intermediate Algebra)</b>
2112-2113	67.09	<b>MAT II Subscore 4 (Trigonometry)</b>
2114-2115	67.10	<b>MAT II Subscore 5 (Pre-Calculus)</b>
2116-2117	67.11	<b>MAT II Subtotal of Subscores 3, 4, and 5</b>
2118-2119	67.12	<b>MAT II Total Score</b>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	68	<b>Writing Assessment Test (WAT) Exemption Indicator</b>
2120	68.01	<b>Type of WAT Exemption</b>
2121-2128	68.02	<b>Date WAT Exemption Was Posted</b>
	69	<b>Writing Assessment Test (WAT) I <i>Earliest Results</i></b>
2129	69.01	<b>WAT I Test/Retest Indicator</b>
2130	69.02	<b>WAT I Pass/Fail Indicator</b>
2131-2138	69.03	<b>WAT I Test Date</b>
2139-2140	69.04	<b>WAT I Test Form</b>
2139-2140	69.04	<b>WAT I Test Form</b>
2141	69.05	<b>WAT I First Reader's Score</b>
2142	69.06	<b>WAT I Second Reader's Score</b>
2143	69.07	<b>WAT I Third Reader's Score</b>
2144-2145	69.08	<b>WAT I Total Score</b>
2146	69.09	<b>WAT I First Reader's ESL Indicator</b>
2147	69.10	<b>WAT I Second Reader's ESL Indicator</b>
2148	69.11	<b>WAT I Third Reader's ESL Indicator</b>
2149	69.12	<b>WAT I Final ESL Indicator</b>
	70	<b>Writing Assessment Test (WAT) II <i>Most Recent Results</i></b>
2150	70.01	<b>WAT II Test/Retest Indicator</b>
2151	70.02	<b>WAT II Pass/Fail Indicator</b>
2152-2159	70.03	<b>WAT II Test Date</b>
2160-2161	70.04	<b>WAT II Test Form</b>
2162	70.05	<b>WAT II First Reader's Score</b>
2163	70.06	<b>WAT II Second Reader's Score</b>
2164	70.07	<b>WAT II Third Reader's Score</b>
2165-2166	70.08	<b>WAT II Total Score</b>
2167	70.09	<b>WAT II First Reader's ESL Indicator</b>
2168	70.10	<b>WAT II Second Reader's ESL Indicator</b>
2169	70.11	<b>WAT II Third Reader's ESL Indicator</b>
2170	70.12	<b>WAT II Final ESL Indicator</b>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
2171	71	<b>ESL Student Indicator</b> Leave blank for non-ESL students.  0 = All ESL 1 = One year in an English-speaking environment 2 = Two years in an English-speaking environment 3 = Three years in an English-speaking environment 4 = Four or more years in an English-speaking environment
2172	72	<b>TOEFL Required Indicator</b> blank = Not required R = Required E = Exempt – has English credits X = Exempt by request B = Exempt – going to Bilingual school O = Override to Exemption – needs TOEFL A = Allocated, but needs TOEFL
2173-2175	73	<b>TOEFL Score</b> Numeric – XXX. If no score, leave blank.
	74	<b>SAT Scores I <i>Unrecentered</i></b>
2176-2178	74.01	<b>SAT I Verbal Score</b>
2179-2181	74.02	<b>SAT I Math Score</b> Numeric – XXX. If no score, leave blank.
2182-2185	74.03	<b>SAT I Total Score</b> Numeric – XXXX. If no score, leave blank.
	75	<b>SAT Scores II <i>Recentered</i></b>
2186-2188	75.01	<b>SAT II Verbal Score</b>
2189-2191	75.02	<b>SAT II Math Score</b> Numeric – XXX. If no score, leave blank.
2192-2195	75.03	<b>SAT II Total Score</b> Numeric – XXXX. If no score, leave blank.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	76	<b>Regents Scores</b>
2196-2198	76.01	<b>English</b>
2199-2201	76.02	<b>Global History</b>
2202-2204	76.03	<b>American History</b>
2205-2207	76.04	<b>Mathematics Sequence 1</b>
2208-2210	76.05	<b>Mathematics Sequence 2</b>
2211-2213	76.06	<b>Mathematics Sequence 3</b>
2214-2216	76.07	<b>Biology</b>
2217-2219	76.08	<b>Chemistry</b>
2220-2222	76.09	<b>Earth Science</b>
2223-2225	76.10	<b>Marine Science</b>
2226-2228	76.11	<b>Physics</b> Numeric – XXX. If no score, leave blank.
2229-2231	76.12	<b>Foreign Language</b> Numeric – XXX. If no score, leave blank.
2232-2234	76.13	<b>Which Foreign Language?</b> Use same codes as Item 32 above.
2235-2237	76.14	<b>New English Regent Score</b>
2238-2240	76.15	<b>Math A Regent Score</b>
2241-2243	76.16	<b>Math B Regent Score</b>
2244-2246	76.17	<b>Integrated Algebra</b>
2247-2249	76.18	<b>Geometry</b>
2250-2252	76.19	<b>Trigonometry</b> Numeric – XXX. If no score, leave blank.
2253-2255	78	<b>Reserved</b> Leave blank
2256-2257	79	<b>Prelude to Success Host College Code</b>
2258-2259	80	<b>Prelude to Success Home College</b> Leave blank
2260	81	<b>Prelude to Success Indicator</b> Leave blank
2261-2269	82	<b>OSIS ID Number</b>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
2270-2271	83.1	<b>Primary Disability</b>
2272-2273	83.2	<b>Additional Disability</b>
2274-2275	83.3	<b>Additional Disability</b>
2276-2277	83.4	<b>Additional Disability</b>
2278-2279	83.5	<b>Additional Disability</b>
2280-2281	83.6	<b>Additional Disability</b>
		01 = Wheelchair user
		02 = Other assistive devices (braces, crutches, etc.)
		03 = Other orthopedic (no assistive devices)
		04 = Total blind
		05 = Legally blind
		06 = Visually impaired
		07 = Deaf
		08 = Hard of Hearing
		09 = Neurological impairments
		10 = Speech impairments
		11 = Learning disability
		12 = Psychological disability
		13 = Traumatic brain injury
		14 = Substance abuse
		15 = Hand dysfunction
		99 = All other disability categories
	84	<b>Student E-mail Addresses</b>
2282-2311	84.1	<b>E-mail Userid</b> (e.g., John.Smith)
2312-2341	84.2	<b>E-mail Domain</b> (e.g., mail.cuny.edu)
	85	<b>Minor I</b>
2342-2345	85.1	<b>College Minor Code I</b> (left justified)
2346-2390	85.2	<b>Minor Description I</b> (left justified)
	86	<b>Minor II</b>
2391-2394	86.1	<b>College Minor Code II</b> (left justified)
2395-2439	86.2	<b>Minor Description II</b> (left justified)
	87	<b>SAT Scores III</b>
2440-2442	87.1	<b>SAT III Writing Score</b>
2443-2445	87.2	<b>SAT III Verbal Score</b>
2446-2448	87.3	<b>SAT III Math Score</b>
		Numeric – XXX. If no score, leave blank.

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	88	<b>Race/Ethnicity III</b>
2449	88.1	<b>Hispanic</b> '1' = Yes '2' = No Leave blank if unknown
2450	88.2	<b>American Indian or Alaskan Native</b>
2451	88.3	<b>Asian</b>
2452	88.4	<b>Black or African American</b>
2453	88.5	<b>Native Hawaiian or Other Pacific Islander</b>
2454	88.6	<b>White</b> '1' = Yes Leave blank if no or unknown
2455-2456	89	<b>Race/Ethnicity IV Conciliation of 1-Question &amp; 2-Question Formats</b> Leave blank.  00 = Unknown 01 = White 02 = Black 04 = Hispanic 05 = Asian or Pacific Islander 06 = American Indian or Native Alaskan
2457-2458	90	<b>Race/Ethnicity V IPEDS Reporting Categories</b> Leave blank.  01 = Nonresident alien 07 = Race and ethnicity unknown 08 = Hispanic/Latino 09 = American Indian or Alaskan Native 10 = Asian 11 = Black or African American 12 = Native Hawaiian or Other Pacific Islander 13 = White 14 = Two or more races
2459-2469	91	<b>CUNY First EMPLID</b> Left justified.
2470-2489	92	<b>Blackboard UUID</b> Left justified.



<i>Columns</i>	<i>Item</i>	<i>Description</i>
2490-2499	93	<b>Reserved</b> Leave blank.
2500	94	<b>Reserved</b> Leave blank.
	95	<b>CUNY First Diagnoses</b> Leave blank.
2501-2506	95.1	<b>CUNY First Diagnosis 1</b>
2507-2512	95.2	<b>CUNY First Diagnosis 2</b>
2513-2518	95.3	<b>CUNY First Diagnosis 3</b>
2519-2524	95.4	<b>CUNY First Diagnosis 4</b>
2525-2530	95.5	<b>CUNY First Diagnosis 5</b>
2531-2536	95.6	<b>CUNY First Diagnosis 6</b> 'CMMDWC' = Wheelchair user 'CMMDOD' = Other assistive devices (braces, crutches, etc.) 'CMMDND' = Other orthopedic (no assistive devices) 'CBLNDT' = Total blind 'CBLNDL' = Legally blind 'CPSGHT' = Visually impaired 'CSDEAF' = Deaf 'CHHEAR' = Hard of Hearing 'CNEURO' = Neurological impairments 'CSRDIS' = Speech impairments 'CLRDSO' = Learning disability 'CPSDIS' = Psychological disability 'CTBINJ' = Traumatic brain injury 'CSUBST' = Substance abuse 'CCARPE' = Hand dysfunction 'COTHER' = Other disability
2537-2600	96	<b>Reserved</b> Leave blank.

## ACCESSING EDITS AND REPORTS

The programs for the new edit of the Show-Registration file and the Form-A report are still available from WYLBUR, but there is no longer an exec program that will generate the JCL. *Use* the following files, *update* line 4 to specify the destination of the output, and *update* line 5 to specify the dataset name and if the file is not catalogued, its location.

WYL.BH.ALD.EDIT#SHOWEDIT  
WYL.BH.ALD.EDIT#FORMA

The new edit and Form-A programs use the file that they run against to generate headings with the name of the college, the semester, and the year. Both programs have a delay card in line 3, which can be deleted, but because the edit program is very large, it is recommended that you run it overnight. If the job abends or if no report is printed, *change* 'COPIES=0' in lines 25-29 to 'COPIES=1' and run the program again in order to get back the JCL messages and a listing of the program code. The same programs can be used to run an edit and Form-A report for a Performance file.

If you have any problems running these programs, you may call Hsueh Leung at 212-541-0349. Of course, when sending notification of a submission to [edtbh@cunyvm.cuny.edu](mailto:edtbh@cunyvm.cuny.edu), you can request that the edit and Form-A be run for you. Because these programs are continually being updated, as well as an NYSED Inventory file that these programs use as a look-up table, it is not recommended for you to save them on your own system.